



# AGENDA

## CABINET

**MONDAY, 1 DECEMBER 2008**

**11.00 AM**

**COUNCIL CHAMBER, COUNCIL OFFICES, ST PETERS HILL,  
GRANTHAM**

Duncan Kerr, Chief Executive

**MEMBERS:** Councillor Mrs. Linda Neal (Leader/ Portfolio: Strategic Partnerships), Councillor Ray Auger (Portfolio: Access & Engagement), Councillor Paul Carpenter (Deputy Leader & Portfolio: Corporate Governance & Housing), Councillor Mrs Frances Cartwright (Portfolio: Economic Development), Councillor John Smith (Portfolio: Healthy Environment) and Councillor Mrs Maureen Spencer-Gregson O.B.E. (Portfolio: Resources & Assets)

**Committee Support Officer:** Lena Shuttlewood 01476 406119  
e-mail: l.shuttlewood@southkesteven.gov.uk

**Members of the public are entitled to attend the meeting of the Cabinet at which key decisions will be taken on the issues listed on the following page. Key decisions are marked \*.**

"Listening Learning Delivering"

**South Kesteven District Council**

STAMFORD • GRANTHAM • BOURNE • THE DEEPINGS

- 1. APOLOGIES**
- 2. MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2008**  
**(Attached)**
- 3. DECLARATIONS OF INTEREST (IF ANY)**
- 4. \*COUNCIL TAX BASE 2009/2010**  
Report number CHFCS03 by the Corporate Head, Finance & Customer Services.  
**(Attached)**
- 5. \*FEES AND CHARGES PROPOSALS 2009/2010**  
Report number CHFCS04 by the Corporate Head, Finance & Customer Services.  
**(Attached)**
- 6. FINANCIAL POSITION 2008/09: FORECAST OUTTURN**  
Report number CHFCS06 by the Assets & Resources Portfolio Holder.  
**(Attached)**
- 7. DRAFT ECONOMIC DEVELOPMENT STRATEGY 2009-2014**  
Report number EDTC0069 by the Economic Development Portfolio Holder.  
**(Attached)**
- 8. MATTERS REFERRED TO CABINET BY THE COUNCIL, SCRUTINY COMMITTEE OR THE POLICY DEVELOPMENT GROUPS**
- 9. ITEMS RAISED BY CABINET MEMBERS INCLUDING REPORTS ON KEY AND NON KEY DECISIONS TAKEN UNDER DELEGATED POWERS.**
- 10. REPRESENTATIONS RECEIVED FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE FORWARD PLAN (IF ANY)**
- 11. REPRESENTATIONS RECEIVED FROM NON CABINET MEMBERS**
- 12. ANY OTHER BUSINESS WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT**



## **MEETING OF THE CABINET** **3 NOVEMBER 2008 - 11.00AM - 11.35AM**

### **PRESENT:**

**Councillor Ray Auger**  
**Councillor Paul Carpenter**  
**Councillor Mrs Frances Cartwright**  
**Councillor Mrs Maureen Spencer-Gregson O.B.E.**

**Councillor Mrs. Linda Neal - Chairman**

**Chief Executive**  
**Strategic Director**  
**Corporate Head Finance and Customer Service**  
**Corporate Head Partnerships and Improvements**  
**Monitoring Officer**  
**Performance Management Officer (2)**  
**Cabinet Support Officer**

**Non-Cabinet Members :**  
**Councillor Nick Craft**

### **CO37. APOLOGIES**

An apology for absence was received from Councillor John Smith.

### **CO38. MINUTES OF THE MEETING HELD ON 6 OCTOBER 2008.**

The minutes of the meeting held 6 October 2008 were confirmed as a correct record.

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#### CO39. DECLARATIONS OF INTEREST

No declarations of interest were made.

#### CO40. \*FEES AND CHARGES STRATEGY

##### **Decision:-**

**To approve the Fees and Charges Strategy.**

Considerations/ reasons for this decision:-

- 1.) Report number CHFCS02 by the Corporate Head of Finance and Customer Service.
- 2.) The Strategy is drawn up under the framework provided by the Local Government Act 2003 and associated regulations.
- 3.) The Strategy addresses the recommendations contained within the Audit Commission report entitled "Positively Charged – Maximising the Benefits of Local Public Sector Charges" published in January 2008.
- 4.) The Fees and Charges Strategy provides a framework for the annual review and setting process ensuring key principles are adhered to.
- 5.) The Resources Policy Development Group will continue to help shape this Strategy.

Other options considered and assessed:-

This strategy is updated from the strategy adopted by Cabinet in December 2006.

#### CO41. QUEENS WALK ALLOTMENTS, STAMFORD

##### **Decision:-**

**That Property at Queen's Walk, Stamford be transferred for use as allotment land only to the Stamford Town Council at no consideration in accordance with the provisions of the Local Authorities (England, Property etc) Order 1973 no.1861 on payment of all costs associated with the transfer of land including all legal expenses, officer costs and District Valuer evaluation.**

Considerations/ reasons for this decision:-

- 1.) Report number LEG 029 by the Portfolio Holder for Assets

and Resources.

- 2.) Under the provisions of the Local Authorities (England, Property etc) Order 1973, the Town Council inherited, as of right, all property held then by the Stamford Corporation for functions which were the sole responsibility of parishes after 1<sup>st</sup> April 1974. These functions included allotments.
- 3.) The Town Council has provided evidence of use of the Property as allotments since 1908, during the period of reorganisation of local authorities in 1974 and continuing to this day.
- 4.) Section 33 of the Local Government (Miscellaneous Provisions) Act 1982 provides that any transfer can be made subject to the provisions to impose and enforce a covenant that the Property be used for the purpose of allotments only and for no other purpose. The Local Development Framework Site Specific Strategy also protects allotments.
- 5.) Costs imposed on the District Council as a result of the transfer of land.

Other options considered and assessed:-

The District Council is bound by the Order.

#### CO42. ANNUAL REPORT 2007/2008

#### Decision:-

**To approve the 2007/08 annual report subject to any minor amendments being agreed by the Leader and Corporate Head of Partnerships and Organisational Development.**

Considerations/ reasons for this decision:-

- 1.) Report number POI 25 by the Leader of the Council.
- 2.) In previous years the council has published performance information in the Best Value Performance Plan. The government has now removed this legal requirement and councils are able to choose how and when they publish performance information.
- 3.) The annual report has been produced to communicate financial and performance information in an accessible and understandable format and been designed to compliment the corporate plan.
- 4.) The annual report has been produced to provide accountability and transparency on the council's performance to residents, partners and other stakeholders.

## CO43. COUNCIL PERFORMANCE INDICATORS HALF YEARLY REPORT

### **Decision:-**

- 1.) To note the council's performance in the first six months of 2008/09 (April – September 2008) and the actions being taken to improve performance.**
- 2.) To encourage the Scrutiny Committee to look at all the data within the report and make constructive suggestions, even where the council is already meeting its targets, in order to improve services.**

Considerations/ reasons for this decision:-

- 1.) Report POI 21 by the Portfolio Holder for Access and Engagement.**
- 2.) At the beginning of this financial year, the council started to use a new performance management system (Covalent) to collect all performance data. The new system enables the production of more detailed performance reports than in previous years.**
- 3.) Each year a selection of national indicators are audited by the council's external auditors to ensure that they are accurate and have been collected properly.**
- 4.) In areas of negative performance, key actions are taking place to aid further improvements.**

**South Kesteven District Council, Council Offices, St. Peter's Hill,  
Grantham, Lincolnshire NG31 6PZ**

**Contact: Cabinet Support Officer - Tel:  
e-mail: @southkesteven.gov.uk**

## REPORT TO CABINET

REPORT OF: CORPORATE HEAD OF FINANCE AND CUSTOMER SERVICES

REPORT NO.: CHFCS03

DATE: 1 December 2008

<b>TITLE:</b>	COUNCIL TAX BASE 2009/10
<b>FORWARD PLAN ITEM:</b>	Yes
<b>DATE WHEN FIRST APPEARED IN FORWARD PLAN:</b>	October 2008

<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	KEY DECISION	
<b>COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	COUNCILLOR MRS SPENCER-GREGSON O.B.E.	
<b>CORPORATE PRIORITY:</b>		
<b>INITIAL IMPACT ASSESSMENT:</b>	<b>Carried out and appended to the report:</b> Yes	<b>Full impact assessment required:</b>
<b>Equality and Diversity</b>	N/A	
<b>Crime and Disorder</b>	N/A	
<b>Risk</b>	N/A	
<b>Climate Change</b>	N/A	
<b>Health and Safety</b>	N/A	
<b>Data Quality</b>	N/A	
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS:</b>	None	

## **1. Introduction**

The requirements of the Local Government Finance Act 1992 amended by s84 of the Local Government Act 2003 allow each local authority to make its own arrangements for adopting the Council Tax base. The total dwellings on the Valuation List (58,501), after allowance for discounts and exemptions, convert by the formula to 45,738.3 Band D equivalents for 2009/10.

## **2. Recommendation**

Cabinet is recommended to approve the recording of the amounts shown below as the council tax bases for 2009/10, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended).

<b>PARISH</b>	<b>BAND D EQUIVALENTS</b>
Grantham	10,834.3
Stamford	6,922.1
Bourne	4,754.3
Allington	358.3
Ancaster	571.8
Aslackby & Laughton	111.3
Barholme & Stow	35.8
Barkston & Syston	259.9
Barrowby	718.2
Baston	542.9
Belton & Manthorpe	206.1
Billingborough	483.3
Bitchfield & Bassingthorpe	54.9
Boothby Pagnell	63.3
Braceborough & Wilsthorpe	134.9
Ropsley, Humby, Braceby & Sapperton	344.3
Burton Coggles	38.3
Careby, Aunby & Holywell	68.6
Carlby	204.8
Carlton Scroop & Normanton	124.1
Castle Bytham	303.4
Caythorpe	534.8
Claypole	502.2
Colsterworth, Gunby & Stainby	611.1

Corby Glen	404.6
Counthorpe & Creeton	33.6
Deeping St James	2,382.1
Denton	124.0
Dowsby	61.7
Dunsby	47.5
Stoke Rochford & Easton	90.7
Edenham	114.6
Fenton	48.4
Folkingham	291.0
Foston	207.0
Fulbeck	223.8
Greatford	123.8
Great Gonerby	781.1
Great Ponton	131.4
Haconby	189.9
Harlaxton	311.2
Heydour	154.8
Honington	66.3
Horbling	162.6
Hougham	80.0
Hough on the Hill	163.5
Ingoldsby	117.9
Irnham	105.5
Kirkby Underwood	81.5
Langtoft	760.1
Lenton, Keisby & Osgodby	65.4
Little Bytham	114.7
Little Ponton & Stroxton	72.7
Londonthorpe & Harrowby Without	1,673.4
Long Bennington	864.2
Market Deeping	2,033.8
Marston	151.3
Morton	797.4
North Witham	59.2
Old Somerby	92.5
Pickworth	77.1
Pointon & Sempringham	200.1
Rippingale	343.0
Sedgebrook	142.5
Skillington	132.8
South Witham	480.3
Stubton	74.9
Swayfield	145.8
Swinestead	89.9

Tallington	195.6
Thurlby	811.5
Toft, Lound & Manthorpe	139.7
Uffington	309.8
Welby	80.9
Westborough & Dry Doddington	153.6
West Deeping	128.7
Witham on the Hill	95.3
Woolsthorpe	151.3
Wyville cum Hungerton	19.3

### **3. Details of Report**

The council tax base is used to calculate how much each property will be charged to cover the net costs of the district council and the precepting authorities. The total net expenditure is divided by the council tax base to give the amount paid by individual households. The council tax base is calculated in line with Government regulations.

Council tax requires that all domestic properties are placed in one of eight valuation bands (Bands A-H). The Government has determined the council tax level for each property is assessed as a proportion of tax rate for a band D property.

### **4. Comments of Section 151 Officer**

My comments are contained within the report.

### **5. Comments of Monitoring Officer**

The Cabinet's approval of the council tax base detailed in this report is required in accordance with the legislation referred to.

### **6. Contact Officer**

Richard Wyles  
 Corporate Head of Finance and Customer Services (s151 officer)  
 01476 406210  
 r.wyles@southkesteven.gov.uk

# Agenda Item 5

## REPORT TO CABINET

REPORT OF: CORPORATE HEAD OF FINANCE AND CUSTOMER SERVICES

REPORT NO.: CHFCS04

DATE: 1 December 2008

<b>TITLE:</b>	FEES AND CHARGES PROPOSALS 2009/10
<b>FORWARD PLAN ITEM:</b>	Yes
<b>DATE WHEN FIRST APPEARED IN FORWARD PLAN:</b>	October 2008

<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	KEY DECISION	
<b>COUNCIL AIMS/ PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	COUNCILLOR MRS SPENCER-GREGSON O.B.E.	
<b>CORPORATE PRIORITY:</b>		
<b>INITIAL IMPACT ASSESSMENT:</b>	<b>Carried out and appended to the report:</b> Yes	<b>Full impact assessment required:</b>
<b>Equality and Diversity</b>	Undertaken as part of the strategy	
<b>Crime and Disorder</b>	N/A	
<b>Risk</b>	N/A	
<b>Climate Change</b>	N/A	
<b>Health and Safety</b>	N/A	
<b>Data Quality</b>	N/A	
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS:</b>	None	

## **1. Introduction**

The fees and charges proposals for 2009/10 have been compiled in accordance with the Council's Fees and Charges strategy and are appended to this report. These will also be taken into consideration as part of the budget compilation for 2009/10.

## **2. Recommendation**

Cabinet is asked to approve the attached proposed set of fees and charges for the appropriate consultation prior to their inclusion into the budget for 2009/10. The budget proposals will be submitted to Council for approval in March 2009.

## **3. Details of Report**

The Resources PDG has established a working group to fully consider the fees and charge proposals for the forthcoming year. This has been particularly effective this year as the PDG has been fully involved in the formation and compilation of the Fees and Charges strategy (agreed by Cabinet at its meeting on 3 November 2008). The meeting consisted of officers for the relevant areas presenting their proposals to members and being asked to clarify the policy and basis for the proposals. The outcome of these discussions is summarised below and the details of the proposals are appended to this report. The attached appendix also details the previous years charge, the effective date of the new charge and the VAT treatment. The key outcomes are:

Building Control – the current economic climate is having a detrimental effect on the types of applications being received. The number of applications for large scale developments are reducing but schedule 2 type applications (small domestic dwelling extensions) are increasing. This has the effect of reducing the overall income levels for the service which is proving a challenge for the service as it attempts to deliver a breakeven service. From the income perspective the proposal is to apply (as a minimum) an inflationary increase to the charges (having regard to the competitive environment in which it operates). These proposals are currently being developed and modelled by the service manager and Corporate Head and so are not appended in the report.

Development Control – these are statutory set by central government and no increase is expected for the forthcoming year.

Local Land Charges – there are a number of proposals with respect to the local land charges. These are appended to the report. The principles behind the level of fees to be set are based on service cost recovery over a three year cycle and have been benchmarked with neighbouring authorities. The increases in existing charges (where locally determined) are above the level of inflation in order to meet the basis of cost recovery for the service. In addition to this, two new charges have been proposed for searches for commercial companies and an additional charge for expedited searches (in addition to the standard charge) for a three day turnaround.

Car parking charges – Members will be aware that car parking income is forecast to be 21% less than budget (approx. £327K). It is anticipated this will continue in 2009/10 and the budgets will need to be reduced accordingly. In accordance with Council policy, the fees will not be increased for 2009/10 but an increase will be budgeted for 2010/11. The Working Group has suggested three proposals in respect of the current car parking arrangements namely:

- Blue badge holders are restricted to 3 hour free parking (the current policy is free unlimited parking). This will assist a greater turnover of designated disabled parking spaces.
- Concern was expressed regarding the utilisation of the new multi-storey car park at Welham Street Grantham. The current tariff structure does not encourage short stay use as the minimum purchase is 3 hours. It was proposed to introduce a short stay tariff structure at the lower levels to encourage short stay use whilst maintaining a long stay tariff structure at the upper levels. This should also have a positive impact on the forecast income level for 2009/10. However careful signage will need to be introduced to assist the user and avoid confusion with this two tier charging proposal.
- Season tickets – the working group suggested incentivising the sale of season ticket sales by offering greater discounts for bulk purchasing. The detail of this proposal is shown at the appendix.

Bus stations – whilst the working group acknowledged the current departure fee (paid by the operators) is low and does not recover the costs of operating the bus stations concern was expressed that a significant increase could have a detrimental impact on usage by the operators which would ultimately cause difficulties for the customers. Therefore it is proposed to phase a period of increases over a three year period in order to achieve a breakeven position. A further area for investigation is to enforce the waiting time of buses and coaches at the bus station in order to ensure the availability of the waiting areas.

Helpline charges – inflationary increase in line with expenditure

Market Charges – although the service is forecast to make a deficit (in the current financial year) the working group did not propose an increase for the second year running. This proposal is supported by the independent market review that suggests the current rates are higher than neighbouring towns. The working group supports the current review which is considering alternative pop up stalls which would lead to a reduction in the associated expenditure.

Arts Centres and Corn Exchange – the current proposals are for inflationary increase only in respect of the published fees and charges. This increase is predominately in respect of room hire and bookings. However the Corporate Head and service manger are currently reviewing the opportunities for greater

income generation for all three venues as part of a comprehensive review. This is being supported by external consultants who have provided advice on opportunities for maximising the utilisation of the venues.

Licencing charges – inflationary increases have been proposed on a cost recovery basis for the relevant areas. Elsewhere statutory charges apply.

Grantham Cemetery charges – an inflationary increase has been proposed on a cost recovery basis. The working group considered the current policy of doubling the published charges for residents living outside of the Grantham boundary. Whilst it was acknowledged that this policy was introduced following the inclusion of the cemetery charges into the Grantham special expense area it was suggested that this was having a detrimental effect on the usage. The service manager confirmed that reducing the charge to those living outside the Grantham area could increase usage and there was adequate land available for this proposal. A 50% increase (on those living outside of Grantham boundary) on the proposed new fees for 2009/10 has been calculated and is proposed.

Leisure centre charges – this will be increased in line with the contract provision

Outdoor recreation – inflationary increase in line with the grounds maintenance contract

Waste charges – a number of proposals were considered;

- Bulky waste collection – retain current charge levels but extend service to include all types of bulky waste (including suites etc).
- Green waste collection – no proposal to introduce a charge at the current time as it was felt this could have a detrimental effect on the amount of green waste collected
- MOT testing – the proposal is to introduce MOT testing for all Council owned vehicles and extend the service to the public including taxi operators. It is confirmed that this service extension can be absorbed within existing resources and no growth bid is requested. However there will be a requirement for some minor capital expenditure with this proposal. The service manager and Corporate Head for this service are currently undertaking work regarding this proposal.

#### **4. Comments of Section 151 Officer**

My comments are contained in the report. I would like to thank the members of the Resources PDG for their hard work in this process.

#### **5. Comments of Monitoring Officer**

Members must satisfy themselves that affected stakeholders will be appropriately consulted and feedback on the consultation process taken into

account before the fees and charges are finally approved by full Council as part of the budget process.

In line with ombudsman recommendations, substantial increases over and above inflation must be reasonable with the reasons noted.

## **6. Contact Officer**

Richard Wyles – Corporate Head of Finance and Customer Services (s151 officer)

Tel: 01476 406210

Email: [r.wyles@southkesteven.gov.uk](mailto:r.wyles@southkesteven.gov.uk)

**SUSTAINABLE COMMUNITIES**

**HELPLINE CHARGES**

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>HELPLINE SERVICE PRIVATE AND PUBLIC SECTOR</b>					
1	<u>Purchase Costs</u> Portal unit	01/02/95	158.63	158.63	0% Inclusive
2	<u>Monitoring Costs (per week)</u> Purchased Helpline or Portal unit Monitoring only Monitoring and Mobile Warden	01/04/09 01/04/09	1.45 4.23	1.49 4.37	3% Inclusive 3% Inclusive
3	<u>Rented Helpline (per week)</u> Monitoring only Monitoring and Mobile Warden	01/04/09 01/04/09	3.45 6.23	3.56 6.44	3% Inclusive 3% Inclusive
4	<u>Rented Portal unit (per week)</u> Monitoring only Monitoring and Mobile Warden	01/04/09 01/04/09	3.03 5.81	3.11 5.99	3% Inclusive 3% Inclusive
5	Daily call-out from the Care Centre	01/04/09	1.45	1.49	3% Inclusive
6	Responsive visit by Mobile Warden	01/04/09	10.59	10.90	3% Inclusive
7	Rental of Lifeline Fall Detector	01/04/05	0.55	0.55	0% Inclusive
8	<u>Council owned garages (48 weeks)</u> Council tenant Private tenant	01/04/09 01/04/09	6.78 7.96	TBC TBC	O/Scope Inclusive
9	<u>O.P.D Schemes - Guest bedroom charges</u> Bedroom with one single bed per night Bedroom with two single beds or a double Folding bed per night (50% discount for pensioners)	01/04/09 01/04/09 01/04/09	7.50 10.00 3.00	TBC TBC TBC	Inclusive Inclusive Inclusive

## ASSETS AND ORGANISATIONAL DEVELOPMENT

### CAR PARK CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>CAR PARKS - GRANTHAM</b>					
1	SHORT STAY				
	Up to 1 hour	01/04/08	0.80	0.80	0% Inclusive
	Up to 2 hours	01/04/08	1.30	1.30	0% Inclusive
	Up to 3 hours	01/04/08	1.80	1.80	0% Inclusive
	Up to 4 hours	01/04/08	6.00	6.00	0% Inclusive
	Over 4 hours	01/04/08	8.00	8.00	0% Inclusive
2	LONG STAY				
	Up to 3 hours	01/04/08	1.60	1.60	0% Inclusive
	Up to 4 hours	01/04/08	2.10	2.10	0% Inclusive
	All Day	01/04/08	2.60	2.60	0% Inclusive
3	LONG STAY SEASON TICKETS (Monday to Friday)				
	Per Quarter	01/04/08	90.00	90.00	0% Inclusive
	Per 6 months	01/04/08	175.00	175.00	0% Inclusive
4	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per Quarter	01/04/08	110.00	110.00	0% Inclusive
	Per 6 months	01/04/08	210.00	210.00	0% Inclusive
	Season Ticket Discount Offer	Purchase	Free		
		4	1		
		8	2		
		17	3		
5	EXCESS CHARGE NOTICES				
	Failure to display	01/04/08	80.00	80.00	0% O/Scope
	Fine after discount for Payment in 7 Days	01/04/08	40.00	40.00	0% O/Scope
	Parking for longer etc.	01/04/08	60.00	60.00	0% O/Scope
	Fine after discount for Payment in 7 Days	01/04/08	30.00	30.00	0% O/Scope

#### **NOTES**

SHORT STAY CAR PARKS  
 Guildhall Street  
 St Catherine's Road (Council Offices)  
 Watergate  
 Wharf Road (Multi-storey)  
 Welham Street (multi storey)

LONG STAY CAR PARKS  
 Conduit Lane  
 Welham Street (multi storey)

## ASSETS AND ORGANISATIONAL DEVELOPMENT

### CAR PARK CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
	<b>CAR PARKS - STAMFORD</b>				
1	SHORT STAY				
	Up to 1 hour	01/04/08	0.80	0.80	0% Inclusive
	Up to 2 hours	01/04/08	1.30	1.30	0% Inclusive
	Up to 3 hours	01/04/08	1.80	1.80	0% Inclusive
	Up to 4 hours	01/04/08	6.00	6.00	0% Inclusive
	Over 4 hours	01/04/08	8.00	8.00	0% Inclusive
2	LONG STAY				
		01/04/08	1.60	1.60	0% Inclusive
	Up to 3 hours	01/04/08	2.10	2.10	0% Inclusive
	Up to 4 hours	01/04/08	2.60	2.60	0% Inclusive
	All Day				
3	COACH PARKING (ALL DAY)				
	Cattle Market	01/04/08	6.00	6.00	0% Inclusive
4	LONG STAY SEASON TICKETS (Monday to Friday)				
	Per Quarter	01/04/08	90.00	90.00	0% Inclusive
	Per 6 months	01/04/08	175.00	175.00	0% Inclusive
5	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per Quarter	01/04/08	110.00	110.00	0% Inclusive
	Per 6 months	01/04/08	210.00	210.00	0% Inclusive
	Season Ticket Discount Offer	Purchase	Free		
		4	1		
		8	2		
		17	3		
6	EXCESS CHARGE NOTICES				
	Failure to display	01/04/08	80.00	80.00	0% O/Scope
	Fine after discount for Payment in 7 Days	01/04/08	40.00	40.00	0% O/Scope
	Parking for longer etc.	01/04/08	60.00	60.00	0% O/Scope
	Fine after discount for Payment in 7 Days	01/04/08	30.00	30.00	0% O/Scope

#### NOTES

SHORT STAY CAR PARKS  
 Bath Row  
 North Street  
 St Leonard's Street  
 Scotgate

LONG STAY CAR PARKS  
 Cattle Market (and Coach Park)  
 Wharf Road

## SUSTAINABLE COMMUNITIES

### PLANNING CHARGES

#### **Scale of Fees for Planning Applications (AP3) from 6 April 2008**

<b>A. OUTLINE APPLICATIONS</b> (residential, commercial and agricultural)	
1. Where the site area does not exceed 2.5 hectares.	£265 for each 0.1 hectare (or part thereof) of site area.
2. Where the site area exceeds 2.5 hectares.	£6,625 and an additional £80 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares up to a maximum of £25,000.
<b>B. FULL APPLICATIONS AND RESERVED MATTERS</b>	
1. Extensions or alterations to a dwelling and works within the curtilage, eg domestic outbuildings, garages, fences, walls etc.	£135 per dwelling (where the applications relate to 2 or more dwelling houses, £265).
2. Erection of new dwellings (a) 50 or fewer (b) 51 or more	£265 for each dwelling £13,250 and an additional £80 for each dwelling in excess of 50, up to a maximum of £50,000.
3. Erection of buildings other than dwellings, glasshouses, or plant and machinery.	(a) Where no floor space is to be created, or works not creating more than 40 sq m. of additional floor space £135.  (b) Works creating more than 40 sq m. but not exceeding 75 sq m. of additional floor space £265, (c) Works creating more than 75 sq m. but not exceeding 3750 sq m. of additional floor space £265 for each 75 sq m of that area (or part thereof).  (d) Works creating more than 3750 sq m. of additional floor space, £13,250 and an additional £80 for each 75 sq m. (or part thereof) in excess of 3750 sq m. up to a maximum of £50,000.
4. Erection, on land for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in section 5 below).	(a) Where gross floor space created does not exceed 465 sq m., £50  (b) Where floor space created is between 465 sq m. and 540 sq m., £265 (c) Where floor space created is between 540 sq m. and 4215 sq m., £265 for the first 540 sq m. and an additional £265 for each 75 sq m. (or part thereof) in excess of 540 sq m.  (d) Where the floor space created exceeds 4215 sq m., £13,250 and an additional £80 for each 75 sq m. (or part thereof) in excess of 4215 sq m. up to a maximum £50,000.
5. Erection of glasshouses on land used for the purposes of agriculture.	(a) Works creating floor space not exceeding 465 sq m., £50.  (b) Works creating floor space exceeding 465 sq m. £1495.
6. The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking, where the development is required for a purpose incidental to the existing use of land.	£135.00
7. The erection, alteration or replacement of plant machinery.	(a) Where the site area does not exceed 5 hectares, £265 for each 0.1 hectare (or part thereof) of the site area.  (b) Where the site area exceeds 5 hectares, £13,250, and an additional £80 for each 0.1 hectares (or part thereof) in excess of 5 hectares, up to a maximum of £50,000.
8. The carrying out of any operations associated with exploratory drilling for oil or natural gas.	(a) Where the site area does not exceed 7.5 hectares, £265 for each 0.1 hectare (or part thereof) of the site area.  (b) Where the site area exceeds 7.5 hectares, £19,875 and an additional £80 for each 0.1 hectares (or part thereof) in excess of 7.5 hectares, up to a maximum of £50,000.

## SUSTAINABLE COMMUNITIES

### PLANNING CHARGES

<b>C. CHANGES OF USE</b> (land and buildings)	
1. Change of use or subdivision of an existing single dwelling house.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £265 for each additional dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £13,250 and an additional £80 for each dwelling house in excess of 50, up to a maximum of £50,000.
2. Change of use to one or more dwelling houses of any other building.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £265 for each dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £13,250 and an additional £80 for each dwelling house in excess of 50, up to a maximum of £50,000.
3. The making of a material change in the use of a building or of land (other than a material change of use coming within any of the above categories).	£265

<b>D. CERTIFICATE OF LAWFULNESS</b>	
1. For existing use.	Same fee as if a planning application was being submitted.
2. For proposed use.	Half the equivalent planning fee.

<b>E. OTHER OPERATIONS/APPLICATIONS</b>	
1. For non-compliance with, or variation of conditions including retention of temporary buildings, continuation of temporary use etc.	£135.00
2. The carrying out of any other operations not coming within any of the above categories.	£135 for each 0.1 hectare (or part thereof) of the site area, up to maximum of £1,350.

<b>F. ADVERTISEMENTS</b>	
1. Relating to a business on the premises or advance signs directing the public to a business.	£75.00
2. Other advertisements.	£265.00

<b>G. APPROVAL OF DETAILS</b>	
1. Agricultural or forestry development.	£50.00
2. Demolition of buildings.	£50.00
3. Development by telecommunications code system operators.	£265.00

<b>H. CONCESSIONARY FEES AND EXEMPTIONS</b>	
1. NO FEE REQUIRED	
(a) Works to improve the disabled persons access to a public building or alterations to accommodate a registered disabled persons access, safety, health or comfort at that persons dwelling house.	
(b) Application requires because of the removal of permitted development rights by a condition, Article 4 direction or local development order.	
(c) Revised or fresh application for development (or advertisement) of the same character, description, site and applicant within 12 months of refusal or of the making of the earlier application if withdrawn, or within 12 months of expiry of the statutory 8 week period where the applicant has appealed to the Secretary of State on the grounds of non-determination.	
(d) Revised or fresh application for development of the same character, description, site and applicant within 12 months of receiving permission.	
2. Applications by Parish Councils etc. (including advertisement applications)	Half the normal fee.
3. Alternative applications for one site	Highest of the fees applicable for each alternative and sum equal to half the rest.
4. Development crossing planning authority boundaries.	Only one fee paid to the authority having the larger site but calculated for the whole scheme to special ceiling.
5. Reserved matters where applicants earlier reserved matters applications have incurred total fees equaling that for a full application for the entire scheme.	£265.00

**This is only a summary of scales of fees, listing only the most common types of application.**

## **SUSTAINABLE COMMUNITIES**

### **PLANNING CHARGES**

	Detail	Effective Date	2009/10	VAT
	<b>£</b>			
<b>1</b>	<b>PLANNING CHARGES</b>			
1	<u>Ordnance Survey Plans</u>			
	Planning application site plans (5 no.)	01/04/08	26.00	Zero rated
	Advertisement consent site plans (4 no.)	01/04/08	26.00	Zero rated
	Listed Building consent site plans (7 no.)	01/04/08	28.00	Zero rated
	.....(9 no.)	01/04/08	32.00	Zero rated
	.....(11 no.)	01/04/08	36.00	Zero rated
2	<u>Charges in connection with land/property transactions</u>			
	Request for decision notices etc.*	01/04/01	10.00	Inclusive
	Detailed queries on consents involving search for relevant information*	01/04/08	25.00	Inclusive
	* stated charge plus relevant copying charges			
	Check involving site inspection*	01/04/01	20.00	Inclusive
	* stated charge plus mileage plus officer hourly rates			
	Weekly list of planning applications received (annual charge)	01/04/08	200.00	Inclusive

## SUSTAINABLE COMMUNITIES

### PLANNING CHARGES

	Detail	Effective Date	2009/10	VAT
			£	
<b>PLANNING CHARGES</b>				
1	<u>Plans and drawings produced in Dept. - Copies</u>			
	Planning application (form only)	01/04/08	1.00	Inclusive
	Listed Building Consent application (form only)	01/04/08	1.00	Inclusive
	Drawing submitted with applications (up to A2)	01/04/96	6.00	Inclusive
	Drawing submitted with applications (over A2)	01/04/08	12.00	Inclusive
	Planning Decision Notice (each)	01/04/96	4.00	Inclusive
	+ handling charge	01/04/08	10.00	Inclusive
	Tree Preservation Orders/Conservation areas	01/04/96	4.00	Inclusive
	Other documents per sheet (plans extra)	01/04/08	1.00	Inclusive
	South Kesteven Local Plan (collected)	01/04/96	25.00	Inclusive
	South Kesteven Local Plan (posted)	01/04/08	28.45	Inclusive
	Stamford shop front design guide	01/03/94	2.50	Inclusive
	Grantham shop front design guide	01/04/99	2.50	Inclusive
	South Kesteven fact file	01/04/99	30.00	Inclusive
	Review of flat conversions	01/04/95	2.00	Inclusive
	Schedule of housing commitments	01/01/01	25.00	Inclusive
2	<u>Census Data</u>			
	Standard tables (each table)	01/04/96	2.50	Inclusive
	Re-zoning of areas (each table)	01/04/96	5.00	Inclusive
3	<u>Plain paper copies</u>			
	A0	01/04/96	4.00	Inclusive
	A1	01/04/96	2.50	Inclusive
	A2	01/04/96	2.00	Inclusive
	A3	01/04/96	1.50	Inclusive
	A4	01/04/96	1.00	Inclusive

## SUSTAINABLE COMMUNITIES

### LAND CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>LOCAL LAND CHARGE FEES</b>					
1	Registration of a Charge on Part II of Register	01/04/2008	73.00 *	73.00	0% O/Scope
2	Filing a Definitive Certificate of Lands Tribunal	03/11/03	2.50 *	2.50	0% O/Scope
3	Filing adjustment etc. for variation - cancellation of entry in Part II	03/11/03	7.00 *	7.50	7% O/Scope
4	Inspection of documents filed under Rule 10	03/11/03	2.50 *	2.50	0% O/Scope
5	Personal search - in whole/part of Register - each extra parcel of land	03/11/03	11.00	11.00	0% O/Scope
		03/11/03	1.00	1.00	0% O/Scope
6	Official search (including issue of Certificate) - whole of register	01/04/09	6.00	12.00	100% O/Scope
7	Office copy of entry in Register	01/04/09	10.00 *	11.00	10% O/Scope
8	Con 29 Part I enquiries				
	- one parcel of land	01/04/09	73.00	80.00	10% O/Scope
	- each additional parcel	01/04/09	11.50	13.00	13% O/Scope
9	Supplementary Part II enquiries				
	- each printed enquiry except question 5	01/04/09	10.00	11.00	10% O/Scope
	- Question 5 optional enquiry	01/04/09	12.00	14.00	17% O/Scope
	- Solicitor/Clients own enquiry	01/04/09	12.00	14.00	17% O/Scope
	- Question 22 common land	01/04/09	14.00	14.00	0% O/Scope
10	Enquiries by personal searchers (per item)	01/04/02	12.00 *	14.00	17% O/Scope
11	Commercial Basic Search LLC1 and CON 29R	01/04/09	-	120.00	O/Scope
12	Expedited Search - 3 Day Turnaround	01/04/09	-	27.00	O/Scope

\* These charges are statutory set by Government and will be confirmed in April 2009

## SUSTAINABLE COMMUNITIES

### MARKET CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
<b>MARKETS - GRANTHAM</b>					
1	Standard Stall (3.05m x 1.22m)	01/04/07	20.50	20.50	0% Exempt
2	Pitch (3.05m x 3.05m)	01/04/07	19.00	19.00	0% Exempt
3	<u>Vehicles parked for storage</u> Cars and light vans Large vehicles	01/04/07 01/04/07	6.20 9.50	6.20 9.50	0% Exempt 0% Exempt
<b>MARKETS - STAMFORD</b>					
4	Standard Stall (3.05m x 1.22m)	01/04/07	21.50	21.50	0% Exempt
5	Pitch (3.05m x 3.05m)	01/04/07	19.50	19.50	0% Exempt
6	Craft Fair - Table	01/04/07	22.00	22.00	0% Exempt
7	Craft Fair - Stall	01/04/07	27.00	27.00	0% Exempt
8	<u>Vehicles parked for storage</u> Cars and light vans Large vehicles	01/04/07 01/04/07	6.20 9.50	6.20 9.50	0% Exempt 0% Exempt
<b>MARKETS - BOURNE</b>					
9	Standard Stall (3.05m x 1.22m)	01/04/07	16.00	16.00	0% Exempt
10	Pitch (3.05m x 3.05m)	01/04/07	15.00	15.00	0% Exempt
11	<u>Vehicles parked for storage</u> Cars and light vans Large vehicles	01/04/07 01/04/07	6.20 9.50	6.20 9.50	0% Exempt 0% Exempt
12	Hire of stall for private function	01/04/07	7.00	7.00	0% Exempt
13	<b>FOR ALL MARKETS</b> Farmers Markets - supply of stall cover in addition to standard stall charge	01/04/07	1.00	1.00	0% Exempt

## ASSETS AND ORGANISATIONAL DEVELOPMENT

### BUS CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
	<b>BUS STATION - GRANTHAM</b>		£	£	
1	Per departure	01/04/09	0.24	0.30	25% Exempt
2	<u>Minimum Charge</u> 1-75 departures per annum	01/04/09	20.00	30.00	50% Exempt
	<b>BUS STATION - STAMFORD</b>				
3	Per departure	01/04/09	0.24	0.30	25% Exempt
4	<u>Minimum Charge</u> 1-75 departures per annum	01/04/09	20.00	30.00	50% Exempt
	<b>BUS STATION - BOURNE</b>				
5	Per departure	01/04/09	0.20	0.30	50% Exempt
6	<u>Minimum Charge</u> 1-75 departures per annum	01/04/09	20.00	30.00	50% Exempt

## **ASSETS AND ORGANISATIONAL DEVELOPMENT**

### **CYCLE CENTRE CHARGES**

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>PEDAL PARK ST CATHERINE'S ROAD GRANTHAM</b>					
1	<u>13 weeks charge</u>				
	Small locker	01/04/99	20.00	20.00	0% Inclusive
	Large locker	01/04/99	25.00	25.00	0% Inclusive
2	<u>26 weeks charge</u>				
	Small locker	01/04/99	35.00	35.00	0% Inclusive
	Large locker	01/04/99	44.00	44.00	0% Inclusive
3	<u>52 weeks charge</u>				
	Small locker	01/04/99	52.00	52.00	0% Inclusive
	Large locker	01/04/99	65.00	65.00	0% Inclusive
4	Deposit for entry key and locker key	01/04/99	5.00	5.00	0% Inclusive

## HEALTHY ENVIRONMENT

### ART CENTRE CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ARTS CENTRE'S - GRANTHAM</b>					
1	<u>Annual membership</u>				
	Individual	01/04/09	15.00	17.00	13% Inclusive
	Double	01/04/09	20.00	22.00	10% Inclusive
2	<u>Theatre Hire</u>				
	Performances	01/04/09	250.00	265.00	6% Exempt
	Performances - voluntary organisations (amateurs)	01/04/09	209.00	220.00	5% Exempt
	Daytime dress rehearsals	01/04/09	155.00	165.00	6% Exempt
	Daytime rehearsals	01/04/09	105.00	110.00	5% Exempt
	Daytime setting up	01/04/09	105.00	110.00	5% Exempt
<b>ARTS CENTRE'S - STAMFORD</b>					
3	<u>Annual membership</u>				
	Individual	01/04/09	15.00	17.00	13% Inclusive
	Double	01/04/09	20.00	22.00	10% Inclusive
4	<u>Theatre Hire</u>				
	Performances	01/04/09	260.00	275.00	6% Exempt
	Dress rehearsals	01/04/09	155.00	165.00	6% Exempt
	Rehearsals	01/04/09	100.00	105.00	5% Exempt
	Setting up	01/04/09	100.00	105.00	5% Exempt
	Technical	01/04/09	100.00	105.00	5% Exempt
5	Lecture/demonstrations	01/04/09	155.00	170.00	10% Exempt
6	Technical surcharge per hire	01/04/09	40.00	42.00	5% Exempt

## HEALTHY ENVIRONMENT

### ART CENTRE CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
	£				
1	<b>ARTS CENTRE'S - GRANTHAM</b>				
1	<u>Casually let rooms (per hour)</u>				
	Ballroom - day rate	01/04/09	26.00	27.00	4% Exempt
	Ballroom - evening rate	01/04/09	45.00	47.00	4% Exempt
	Gallery	01/04/09	20.00	21.00	5% Exempt
	Studio 4 (per hour)	01/04/09	18.50	19.50	5% Exempt
	Function room - All day	01/04/09	360.00	380.00	6% Exempt
	Function room - Half day	01/04/09	180.00	190.00	6% Exempt
2	<u>Meeting rooms (per hour)</u>	01/04/09	18.50	20.00	8% Exempt
3	<b>ARTS CENTRE'S - STAMFORD</b>				
3	<u>Casually let rooms</u>				
	Ballroom - day rate (per hour)	01/04/09	26.00	27.00	4% Exempt
	Ballroom - hourly evening rate 6 to 11pm	01/04/09	45.00	50.00	11% Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/09	360.00	380.00	6% Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/09	250.00	255.00	2% Exempt
	Basement studio	01/04/09	18.00	20.00	11% Exempt
	Function ballroom/Blue room/Anteroom - (all day)	01/04/09	670.00	700.00	4% Exempt
4	<u>Meeting rooms - per hour</u>				
	Blue Room/Rehearsal evening	01/04/09	18.00	20.00	11% Exempt
	Blue Room/Rehearsal daytime	01/04/09	15.00	16.00	7% Exempt
	Ireson Room evening	01/04/09	12.50	13.00	4% Exempt
	Ireson Room daytime	01/04/09	12.50	13.00	4% Exempt
5	Additional cleaning charge for social functions	01/04/09	50.00	52.50	5% Inclusive

#### NOTES

Wedding Rate (all day) is defined as 9am - midnight

Day rate - 9am - 6pm

Evening rate - 6pm - 11pm

## HEALTHY ENVIRONMENT

	Detail	Effective Date	2008/09	2009/10	VAT	
1	<u>Stamford Pedestrian Precinct</u> Mobile Stall - per day	01/04/09	19.00	20.00	5%	O/Scope
2	Other than Stamford High Street:- Daily (payable monthly in advance) Per calendar month (payable in advance)	01/04/09 01/04/09	15.50 350.00	16.00 365.00	3% 4%	O/Scope O/Scope
3	<u>Green Waste wheelie bin - Joining fee</u>	01/04/08	20.00	20.00	0%	O/Scope
4	<u>Domestic Refuse Collection</u> Bulk household items - first item - each additional item Fridge collection	01/04/03 01/04/03 01/04/03	10.00 5.00 10.00	10.00 5.00 10.00	0% 0% 0%	O/Scope O/Scope O/Scope
5	<u>Gypsy Caravan Site</u> Electricity (per unit) Double pitch (per week) Single pitch (per week)	01/04/08 01/04/09 01/04/09	0.11 25.95 22.60	0.11 27.25 23.70	0% 5% 5%	Inclusive Exempt Exempt

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
	<b>ENQUIRIES IN CONNECTION WITH CONTAMINATED LAND</b>				
1	Enquiries	01/04/09	93.00	98.00	5% O/Scope
	<b>CONSULTANCY SERVICES</b>				
2	Health & Safety Consultancy Fee (per hour)	01/04/08	50.00	50.00	0% Inclusive
	<b>LICENCES</b>				
3	Small lotteries - Registration	01/09/07	40.00	40.00	0% O/Scope
4	Small lotteries - Renewal	01/09/07	20.00	20.00	0% O/Scope
5	<u>Hackney Carriage and Private Hire</u>				
	Driver's licence - annual	01/04/09	70.00	74.00	6% O/Scope
	Driver's licence - Replacement	01/04/09	10.00	11.00	10% O/Scope
	Dual licence - supplementary charge	01/04/09	11.00	12.00	9% O/Scope
	Charge for CRB verification (if not part of licence application)	01/04/09	11.00	12.00	9% O/Scope
	Criminal Record Bureau Check	01/04/04	Reimbursement	Reimbursement	O/Scope
	Annual vehicle licence:				
	Private Hire	01/04/09	170.00	179.00	5% O/Scope
	Hackney Carriage	01/04/09	186.00	195.00	5% O/Scope
	Lost plate replacement fee	01/04/09	31.00	33.00	6% Inclusive
	Private Hire operators licence - annual	01/04/09	91.00	96.00	5% O/Scope
6	Monthly refund for unexpired months due to replacement of vehicle				
	Hackney Carriage	01/04/09	16.00	17.00	6% O/Scope
	Private Hire	01/04/09	15.00	16.00	7% O/Scope
7	One-off admin charge in respect of refund				
	Hackney Carriage	01/04/09	16.00	17.00	6% O/Scope
	Private Hire	01/04/09	15.00	16.00	7% O/Scope

#### NOTES

Health and Safety consultancy applies to advice to businesses prior to them opening in respect of matters required to achieve legal compliance and best practice when opened with regard to

Food Hygiene

Health and Safety and associated matters such as disability requirements, public toilet provision and smoking

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>					
1	<u>Unsound Food</u> Voluntary Surrender Certificate	01/04/09	30.00	31.00	3% Inclusive
2	<u>Frozen Food Exports</u> Inspection and Certification Certification only	01/04/09 01/04/09	61.00 22.00	63.00 23.00	3% 5% Inclusive
3	<u>Licences</u> Animal Boarding Establishments Dog Breeding Establishments Pet Shops Riding Establishments Dangerous Wild Animals Sex Establishments	01/04/09 01/04/09 01/04/09 01/04/09 01/04/09 01/04/09	77.00 77.00 77.00 77.00 77.00 1,250.00	81.00 81.00 81.00 81.00 81.00 1,313.00	5% 5% 5% 5% 5% 5% O/Scope
4	<u>Control of dogs</u> Collecting and detaining stray dogs Kenneling charge Dog Fouling Penalty	01/04/96 01/04/09 01/04/09	25.00 12.00 50.00	25.00 13.00 75.00	0% 8% 50% O/Scope
5	<u>Vehicle Salvage Operators</u> Application Renewal	01/04/09 01/04/09	67.00 56.00	71.00 60.00	6% 7% O/Scope
6	<u>Registration Fees</u> Acupuncture Tattooing Ear piercing Electrolysis	01/04/09 01/04/09 01/04/09 01/04/09	108.00 108.00 108.00 108.00	112.00 112.00 112.00 112.00	4% 4% 4% 4% O/Scope
7	<u>Sunday Trading Act 1994</u> Application for consent to load or unload before 9.00am	01/04/09	218.00	225.00	O/Scope

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>					
<b>Premise Licences*</b>					
<b>New application and variation</b>					
Non-domestic RV					
0-£4300			100.00	TBC	O/Scope
£4301-£33000			190.00	TBC	O/Scope
£33001-£87000			315.00	TBC	O/Scope
£87001-£125000			450.00	TBC	O/Scope
£125001+			635.00	TBC	O/Scope
<b>multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises</b>					
Non-domestic RV					
0-£4300			n/a	TBC	O/Scope
£4301-£33000			n/a	TBC	O/Scope
£33001-£87000			n/a	TBC	O/Scope
£87001-£125000			900.00	TBC	O/Scope
£125001+			1,905.00	TBC	O/Scope
<b>Annual charge*</b>					
Non-domestic RV					
0-£4300			70.00	TBC	O/Scope
£4301-£33000			180.00	TBC	O/Scope
£33001-£87000			295.00	TBC	O/Scope
£87001-£125000			320.00	TBC	O/Scope
£125001+			350.00	TBC	O/Scope
<b>multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises</b>					
Non-domestic RV					
0-£4300			n/a	TBC	O/Scope
£4301-£33000			n/a	TBC	O/Scope
£33001-£87000			n/a	TBC	O/Scope
£87001-£125000			640.00	TBC	O/Scope
£125001+			1,050.00	TBC	O/Scope

#### NOTES

Fees fixed by Government

\* There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please refer to Regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
	<b>POLLUTION PREVENTION AND CONTROL ACT 1999</b>		£	£	
	<b>AIR POLLUTION</b>				
	<b>FEES AND CHARGES SCHEME</b>				
1	<b>Initial application for permitting</b>	01/04/09	1,514.00	1,561.00	3% O/Scope
	<b>Where paid quarterly the total is increased by</b>	01/04/09	35.00	36.00	3% O/Scope
	<b>Additional fee for operating without a permit except:-</b>	01/04/09	1,090.00	1,124.00	3% O/Scope
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/09	142.00	146.00	3% O/Scope
	Additional fee for operating without a permit	01/04/09	65.00	67.00	3% O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/09	142.00	146.00	3% O/Scope
	Additional fee for operating without a permit	01/04/09	65.00	67.00	3% O/Scope
	-where the process relates to Dry Cleaners	01/04/09	142.00	146.00	3% O/Scope
	Additional fee for operating without a permit	01/04/09	65.00	67.00	3% O/Scope
	- mobile screening and crushing plant	01/04/09	1,514.00	1,561.00	3% O/Scope
	- for the third to seventh application	01/04/09	921.00	932.00	1% O/Scope
	- for the eighth and subsequent applications	01/04/09	549.00	472.00	-14% O/Scope
2	<b>Substantial changes to authorisations (Schedule 7)</b>	01/04/09	964.00	994.00	3% O/Scope
	<b>except:-</b>				
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/09	94.00	97.00	3% O/Scope
	- where the charge is to implement an upgrading plan	01/04/09	141.00	TBC	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/09	94.00	97.00	3% O/Scope
	-where the process relates to Dry Cleaners	01/04/09	94.00	97.00	3% O/Scope
	Transfer of a permit	01/04/09	155.00	160.00	3% O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/09	nil		
	-where the process relates to Dry Cleaners	01/04/09	nil		
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/09	nil		
	Partial transfer of a permit	01/04/09	457.00	471.00	3% O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/09	43.00	44.00	2% O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/09	43.00	44.00	2% O/Scope
	-where the process relates to Dry Cleaners	01/04/09	43.00	44.00	2% O/Scope
3	<b>Annual Subsistence Charge</b>				
	Standard Process LOW	01/04/09	706.00	731.00	4% O/Scope
	Standard Process MEDIUM	01/04/09	1,060.00	1,098.00	4% O/Scope
	Standard Process - HIGH	01/04/09	1,581.00	1,653.00	5% O/Scope
	<b>except:-</b>				
	oil burning appliance under 0.4MW	01/04/09	145.00	TBC	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/09	145.00	TBC	O/Scope
	-where the process relates to Dry Cleaners	01/04/09	145.00	TBC	O/Scope
	- odourising of natural gas	01/04/09	345.00	TBC	O/Scope
	- mobile screening and crushing plant	01/04/09	949.00	TBC	O/Scope
	- for the third to seventh authorisation	01/04/09	565.00	TBC	O/Scope
	- for the eighth and subsequent authorisation	01/04/09	290.00	TBC	O/Scope
	Change due to implementation of upgrade plan	01/04/09	141.00	TBC	O/Scope

#### NOTES

The above fees are those currently proposed by Government

## **HEALTHY ENVIRONMENT**

### **ENVIRONMENTAL PROTECTION CHARGES**

	Detail	Effective Date	2008/09	2009/10	VAT
	<b>POLLUTION PREVENTION AND CONTROL ACT 1999</b>		£	£	
	<b>AIR POLLUTION FEES AND CHARGES SCHEME</b>				
4	<b>LA-IPPC</b>				
	Application (LA element)	01/04/09	3,085.00	3,181.00	3% O/Scope
	Additional fee for operating without a permit	01/04/09	1,090.00	1,124.00	3% O/Scope
	Annual subsistence LOW	01/04/09	1,232.00	1,368.00	11% O/Scope
	Annual subsistence MEDIUM	01/04/09	1,383.00	1,524.00	10% O/Scope
	Annual subsistence HIGH	01/04/09	2,047.00	2,208.00	8% O/Scope
	<u>except:-</u>				
	Substantial variation	01/04/09	1,255.00	1,294.00	3% O/Scope
	Transfer	01/04/09	216.00	222.00	3% O/Scope
	Partial transfer	01/04/09	640.00	660.00	3% O/Scope
	Surrender	01/04/09	640.00	660.00	3% O/Scope

#### **NOTES**

The above fees are those currently proposed by Government

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>					
<b>Additional Fees</b>					
	<b>Additional Premises Licence Fee</b>				
	Number in attendance at any one time				
	5000-9999		1,000.00	TBC	O/Scope
	10000-14999		2,000.00	TBC	O/Scope
	15000-19999		4,000.00	TBC	O/Scope
	20000-29999		8,000.00	TBC	O/Scope
	30000-39999		16,000.00	TBC	O/Scope
	40000-49999		24,000.00	TBC	O/Scope
	50000-59999		32,000.00	TBC	O/Scope
	60000-69999		40,000.00	TBC	O/Scope
	70000-79999		48,000.00	TBC	O/Scope
	80000-89999		56,000.00	TBC	O/Scope
	90000 and over		64,000.00	TBC	O/Scope
	<b>Additional annual fee payable if applicable</b>				
	Number in attendance at any one time				
	5000-9999		500.00	TBC	O/Scope
	10000-14999		1,000.00	TBC	O/Scope
	15000-19999		2,000.00	TBC	O/Scope
	20000-29999		4,000.00	TBC	O/Scope
	30000-39999		8,000.00	TBC	O/Scope
	40000-49999		12,000.00	TBC	O/Scope
	50000-59999		16,000.00	TBC	O/Scope
	60000-69999		20,000.00	TBC	O/Scope
	70000-79999		24,000.00	TBC	O/Scope
	80000-89999		28,000.00	TBC	O/Scope
	90000 and over		32,000.00	TBC	O/Scope

#### NOTES

Fees fixed by Government

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>					
<b>Other Fees</b>					
	<b>Application for the grant or renewal of a personal licence</b>		37.00	TBC	O/Scope
	Temporary Event Licence		21.00	TBC	O/Scope
	Theft, loss etc of premises licence or summary		10.50	TBC	O/Scope
	Application for a provisional statement where premises being built etc		315.00	TBC	O/Scope
	Notification of change of name or address		10.50	TBC	O/Scope
	Application to vary licence to specify individual as premises supervisor		23.00	TBC	O/Scope
	Application for transfer of premises licence		23.00	TBC	O/Scope
	Interim authority notice following death etc of licence holder		23.00	TBC	O/Scope
	Theft, loss etc of certificate or summary		10.50	TBC	O/Scope
	Notification of change of name or alteration to club rules		10.50	TBC	O/Scope
	Change of relevant registered address of club		10.50	TBC	O/Scope
	Theft, loss etc of temporary event notice		10.50	TBC	O/Scope
	Theft, loss etc of personal licence		10.50	TBC	O/Scope
	Duty to notify change of name or address		10.50	TBC	O/Scope
	Right of freeholder etc to be notified of licensing matters		21.00	TBC	O/Scope

#### NOTES

Fees fixed by Government

## HEALTHY ENVIRONMENT

### ENVIRONMENTAL PROTECTION CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>					
<b>Gambling Fees</b>					
<b>1</b>	<b>Bingo Premises License</b>				
	Fast Track Advance Application*	01/04/09	235.00	245.00	4% O/Scope
	Non - Fast Track Advance Application	01/04/09	535.00	560.00	5% O/Scope
	Application Fee for Provisional Status	01/04/09	555	580.00	5% O/Scope
	License for Provisional Statement Premises	01/04/09	370.00	390.00	5% O/Scope
	Application Fee New Premises	01/04/09	580.00	610.00	5% O/Scope
	Annual Fee	01/04/09	390.00	410.00	5% O/Scope
	Variation of Licence	01/04/09	535.00	560.00	5% O/Scope
	Transfer Fee	01/04/09	445.00	465.00	4% O/Scope
	Application For Reinstatement	01/04/09	445.00	465.00	4% O/Scope
<b>2</b>	<b>Adult Gaming Centre</b>				
	Fast Track Advance Application*	01/04/09	235.00	245.00	4% O/Scope
	Non - Fast Track Advance Application	01/04/09	490.00	515.00	5% O/Scope
	Application Fee for Provisional Status	01/04/09	510.00	535.00	5% O/Scope
	License for Provisional Statement Premises	01/04/09	325.00	340.00	5% O/Scope
	Application Fee New Premises	01/04/09	535.00	560.00	5% O/Scope
	Annual Fee	01/04/09	345.00	360.00	4% O/Scope
	Variation of Licence	01/04/09	490.00	515.00	5% O/Scope
	Transfer Fee	01/04/09	400.00	420.00	5% O/Scope
	Application For Reinstatement	01/04/09	400.00	420.00	5% O/Scope
<b>3</b>	<b>Family Entertainment Centre</b>				
	Fast Track Advance Application*	01/04/09	235.00	245.00	4% O/Scope
	Non - Fast Track Advance Application	01/04/09	490.00	515.00	5% O/Scope
	Application Fee for Provisional Status	01/04/09	510.00	535.00	5% O/Scope
	License for Provisional Statement Premises	01/04/09	325.00	340.00	5% O/Scope
	Application Fee New Premises	01/04/09	535.00	560.00	5% O/Scope
	Annual Fee	01/04/09	345.00	360.00	4% O/Scope
	Variation of Licence	01/04/09	490.00	515.00	5% O/Scope
	Transfer Fee	01/04/09	400.00	420.00	5% O/Scope
	Application For Reinstatement	01/04/09	400.00	420.00	5% O/Scope
<b>4</b>	<b>Betting Premises</b>				
	Fast Track Advance Application*	01/04/09	235.00	245.00	4% O/Scope
	Non - Fast Track Advance Application	01/04/09	490.00	515.00	5% O/Scope
	Application Fee for Provisional Status	01/04/09	510.00	535.00	5% O/Scope
	License for Provisional Statement Premises	01/04/09	325.00	340.00	5% O/Scope
	Application Fee New Premises	01/04/09	535.00	560.00	5% O/Scope
	Annual Fee	01/04/09	345.00	360.00	4% O/Scope
	Variation of Licence	01/04/09	490.00	515.00	5% O/Scope
	Transfer Fee	01/04/09	400.00	420.00	5% O/Scope
	Application For Reinstatement	01/04/09	400.00	420.00	5% O/Scope
<b>5</b>	<b>Miscellaneous</b>				
	Change of Circumstances	01/04/09	25.00	25.00	0% O/Scope
	Fee for copy of licence	01/04/09	15.00	15.00	0% O/Scope

Fast track applications only available for establishments who are able to transfer pre-legislative licenses to the new regime

Not available for new premises.

## HEALTHY ENVIRONMENT

### CORN EXCHANGE CHARGES

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
<b>BOURNE CORN EXCHANGE</b>					
1	<u>Theatre Hire</u>				
	Performances	01/04/09	100.00	105.00	5% Exempt
	Dress rehearsals	01/04/09	75.00	80.00	7% Exempt
	Rehearsals	01/04/09	55.00	60.00	9% Exempt
	Set up charge (max. 8 hours)	01/04/09	60.00	65.00	8% Exempt
2	<u>Casually let rooms</u>				
	Main Hall - up to 2 hours	01/04/09	55.00	60.00	9% Exempt
	Main Hall - per hour thereafter	01/04/09	25.00	26.50	6% Exempt
	Main Hall - 6pm - Midnight	01/04/09	180.00	190.00	6% Exempt
	Main Hall - per hour after midnight	01/04/09	35.00	37.00	6% Exempt
	Main Hall - All day	01/04/09	360.00	380.00	6% Exempt
	Main Hall - All day + Kitchen	01/04/09	410.00	430.00	5% Exempt
	Function room - up to 2 hours	01/04/08	50.00	50.00	0% Exempt
	Function room - per hour thereafter	01/04/09	20.00	21.00	5% Exempt
	Function room - 6pm - Midnight	01/04/09	160.00	170.00	6% Exempt
	Function room - per hour after midnight	01/04/09	35.00	37.00	6% Exempt
	Function room - All day	01/04/09	285.00	300.00	5% Exempt
	Function room - All day + Kitchen	01/04/09	335.00	350.00	4% Exempt
	Meeting room 1 - minimum 2 hours	01/04/09	17.50	18.50	6% Exempt
	Meeting room 1 - per hour thereafter	01/04/09	6.50	7.00	8% Exempt
	Room set up charge - per hour	01/04/09	11.50	12.00	4% Exempt
	Room clear down charge - per hour	01/04/09	11.50	12.00	4% Exempt
	Kitchen (per day) maximum 12 hours	01/04/09	80.00	90.00	13% Exempt
	First Floor Lounge Bar - minimum 2 hours	01/04/09	25.00	26.00	4% Exempt
	First Floor Lounge Bar - per hour thereafter	01/04/08	12.00	12.00	0% Exempt

#### NOTES

All day is defined as 9am - midnight  
 Evening is defined as 6pm - midnight

**SUSTAINABLE COMMUNITIES**

**FAIR CHARGES**

	Detail	Effective Date	2008/9	2009/10	VAT
	£				
1	<b>FAIR - GRANTHAM</b> Mid Lent Fair - 2009 Charge per day	01/03/09	9,603.72 167.00	13254.49 175.00	38% 5% Exempt Exempt
2	<b>FAIR - STAMFORD</b>				
2	Mid Lent Fair - 2009 Charge per day	01/03/09 01/03/09	13,680.98 100.00	20429.07 105.00	49% 5% Exempt Exempt
3	<b>FAIR - BOURNE</b> Charge per day	01/03/09	75.00	78.50	5% Exempt

**SPECIAL EXPENSES AREA****CEMETERY CHARGES**

	Detail	Effective Date	2008/09	2009/10	VAT
			£	£	
	<b>GRANTHAM CEMETERY</b>				
	<b>TRADITIONAL BURIAL GROUND</b>				
1	Exclusive Right of Burial (Not exceeding 50 years)				
	Standard grave space - Parishioners	01/04/09	405.00	*	425.00
					5% O/Scope
2	<u>Interment</u>				
	Person aged 16 years or over - single depth	01/04/09	415.00	435.00	5% O/Scope
	Person aged 16 years or over - double depth	01/04/09	460.00	483.00	5% O/Scope
	Child stillborn or below 16 years	01/04/05	190.00	190.00	0% O/Scope
	Each additional coffin space	01/04/05	150.00	150.00	0% O/Scope
3	<u>Erection of Memorials</u>				
	Headstone (not exceeding 3 feet in height)	01/04/09	100.00	105.00	5% O/Scope
	Headstone (each additional 6 inches)	01/04/09	100.00	105.00	5% O/Scope
	Metal faced tablet	01/04/09	70.00	73.00	4% O/Scope
	Additional inscription	01/04/09	40.00	42.00	5% O/Scope
4	<u>Re Open Graves</u>				
	Interment Fee - single depth	01/04/09	415.00	435.00	5% O/Scope
	Interment Fee - double depth	01/04/09	460.00	483.00	5% O/Scope
	Interment ashes into grave	01/04/09	120.00	126.00	5% O/Scope
5	<b>WOODLAND BURIAL GROUND</b>				
	All inclusive charge covering standard grave space, single depth interment, tree and plaque - Parishioners	01/04/09	950.00	*	998.00
					5% O/Scope
	*Please note there is a 50% additional charge for Non Parishioners (i.e. outside of Grantham boundary)				

## SPECIAL EXPENSES AREA

### OUTDOOR RECREATION AREAS

	Detail	Effective Date	2008/09	2009/10	VAT
	<b>OUTDOOR RECREATION</b>		£	£	
1	<b>Pitches - Football/Rugby/Cricket</b> Senior pitch letting (2 hrs) and marking out: Full rate Concession (under 16's, OAP's, students in full time education)	01/04/09 01/04/09	35.00 20.50	36.00 21.00	3% 2% Inclusive Inclusive
2	Junior pitch (ages 11-16) letting (2 hrs) and marking out: Full rate (price reduced as an incentive to usage)	01/04/09	15.50	16.00	3% Inclusive
3	Mini pitch letting (ages 8-11) (1 hr) and marking out: Full rate	01/04/09	5.10	5.25	3% Inclusive
4	<b>Changing accommodation</b> Full rate Concession	01/04/09 01/04/09	11.50 7.20	11.85 7.50	3% 4% Inclusive Inclusive
5	<b>Putting</b> Per person per round	01/04/08	1.10	1.10	0% Inclusive
6	<b>Tennis Court</b> Per Grass Court/Per Hour Concession Hard Courts	01/04/09 01/04/09 Free	5.90 3.60 Free	6.10 3.70 Free	3% 3% Inclusive Inclusive
7	<b>Cricket</b> Per Match	01/04/09	35.00	36.00	3% Inclusive

#### NOTES

##### Grantham

Dysart Park - tennis  
Harrowby Lane - football  
Wyndham Park - tennis  
Stamford  
Empingham Road - football, rugby, cricket  
Recreation Ground - putting, tennis  
Uffington Road - football, cricket

##### Bourne

Recreation Road - football

## REPORT TO CABINET

REPORT OF: ASSETS AND RESOURCES PORTFOLIO  
HOLDER  
REPORT NO.: CHFCS06

DATE: 1<sup>st</sup> December 2008

<b>TITLE:</b>	Financial Position 2008/09: Forecast outturn
<b>FORWARD PLAN ITEM:</b>	N/A
<b>DATE WHEN FIRST APPEARED IN FORWARD PLAN:</b>	

<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>		
<b>COUNCIL AIMS/ PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	Cllr Mrs Maureen Spencer-Gregson O.B.E. Assets and Resources Portfolio Holder	
<b>CORPORATE PRIORITY:</b>	Quality Organisation	
<b>INITIAL IMPACT ASSESSMENT:</b>	<b>Carried out and appended to the report:</b>	<b>Full impact assessment required:</b>
<b>Equality and Diversity</b>	N/A	
<b>Crime and Disorder</b>	N/A	
<b>Risk</b>	N/A	
<b>Climate Change</b>	N/A	
<b>Health and Safety</b>	N/A	
<b>Data Quality</b>	N/A	
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS:</b>	None	

## **1. INTRODUCTION**

In order to ensure good budget management it is important that the members are updated with budget monitoring information. This serves the purpose of ensuring members are kept informed of actual spend compared to budget and provides the forecast outturn position. The report provides a summary position of the anticipated outturn position against original budget covering the following areas:

- General Fund Revenue Budget
- Housing Revenue Account Revenue Budget
- General Fund Capital Programme
- Housing Capital Programme

## **2. RECOMMENDATION**

Cabinet is asked to note the figures included within the report and the relevant explanations provided.

## **3. DETAILS OF REPORT**

### General Fund Revenue Budget

The approved budget by Council for 2008-09 is £18.042m and the current projected outturn position after 6 months is £17.203, which is a projected underspend of £0.893m.

The projected underspend takes into account the reduction on income for fees and charge in areas including car parking and development control which is in the region of £0.699m.

The projected underspend relates to a number of areas across the Council which are outlined in the table below

<b>Variances</b>	<b>£k</b>
Salaries	(325)
Economic Development	(125)
Leisure Contract	(52)
Council Offices	(100)
Service specific underspends	(265)
Training	(40)
Concessionary Travel	(320)
Insurance	(125)
Other underspends	(240)
Fees and Charges	699
<b>Projected Underspend</b>	<b>(893)</b>

The savings on salaries are due to vacancies during the course of the year and is on target to deliver the Council's workforce efficiency target of 2%. In respect of concessionary travel, the Council is awaiting the first 6 months actual usage information for the scheme which may result in the forecast outturn being reviewed. If the forecast remains less than budget there will be an opportunity to identify a revenue reserve in order to financially protect the Council for the future years of the scheme whilst it remains the responsibility of the district council. This will be determined as part of the year end closure process. Savings on the leisure contract are due to the establishment of a leisure trust during 2008-09. Additional savings on expenditure for the Council Offices including premises related expenditure and printing have been identified. Service review budgets on market testing and 'Invest to Save' initiatives will not be fully utilized in the current year. The Council's corporate training budget is forecast to underspend in the current financial year. Economic Development has generated additional income following the awarding of external grants. The Council has renewed its insurance contract during 2008-09 which has generated savings due to a lower contract price.

Given the current economic climate in which the Council is operating in, the forecast underspends will be transferred to a central provision in order to protect them. This will be undertaken only where there is clear evidence that service delivery will not be affected. This course of

action is to ensure the Council has provision to meet any change in the outturn position over the remaining 6 months of the year (including any further deterioration of the income budgets) without the need for Council to use its reserves or working balance. This is prudent budget management which will also protect the taxpayer. However this course of action will be constantly reviewed and any positive improvement in the forecast will allow resources to be re-deployed if necessary.

#### Housing Revenue Account Budget (HRA)

The budgeted deficit on the HRA for 2008-09 was £2.741m and the current forecast outturn position is a reduction of £0.170m in the deficit to £2.571m.

There are a number of under and over spends on the services within the housing revenue account which are contributing the reduction in the forecast deficit which are outlined in the table below:

<b>Variance</b>	<b>£k</b>
Repairs	425
Tenancy & Neighbourhood	(240)
Tenancy Business	(101)
Repairs Admin	(87)
Communal Heating	(86)
Other Under-spends	(81)
<b>Net Reduction in Deficit</b>	<b>(170)</b>

The main reduction in the projected deficit relates to the underspend on supplies and services for items such as computer stationary (£0.046m), software purchases (£0.069m) and consultancy budgets (£0.039m). However, the projected overspend on repairs is mainly in the area of responsive repairs – specified works. This increase in forecast expenditure is currently being fully investigated in order to implement an alternative course of action that will reduce any forecast overspend. In any event the service will ensure any overspend on this budget heading is met by underspends elsewhere within the HRA. However the increased costs in respect of repairs are in urgent need of a thorough review in order to ensure the proposed budget for 2009/10 is set at a realistic and sustainable level.

### General Fund Capital Programme

The capital programme for 2008-09 as agreed by Council in September 2008 is £4.546m and the projected outturn position is £3.607m which is an underspend of £0.939m.

The underspend relates mainly to the budget for town centre development (not specified) and also vehicle procurement arrangements being reviewed (£0.157m).

### Housing Revenue Account Capital Programme

The capital programme for 2008-09 as agreed by Council in September 2008 is £7.512m and the projected outturn position is £5.287m which is an underspend of £2.225m.

The underspend relates mainly to the Kitchen and Bathrooms programme which is due to slip into the 2009-10 financial year (£1.700m). This slippage will be taken into account when preparing the 2009-10 capital programme having regard for the outcome of the stock condition survey. In addition to this the use of IT capital budgets for Total Repairs and Mobilisation (£0.213m) have been put on hold pending the outcome of the 'lean Systems Review'. There is also slippage on the Fire Risk Assessment of £0.150m due to a delay in the commencement of the work. Finally there is a projected underspend on Disabled Adaptations of £0.162m. However this is dependant on the number of referral cases the Council receives.

## **4. COMMENTS OF SECTION 151 OFFICER**

My comments are included in the report

## **5. COMMENTS OF MONITORING OFFICER**

As part of good governance it is important members are kept updated in respect of the financial position of the Council expenditure during the course of the year.

## **6. CONCLUSION/SUMMARY**

Members are asked to note the current projected outturn against budget as part of the Council's budget monitoring and management process. Financial services will continue to work in conjunction with

service managers to monitor any changes in the forecast outturn position.

## **7. CONTACT OFFICER**

Richard Wyles – Corporate Head of Finance and Customer Services

Tel: 01476 406210

Email: [r.wyles@southkesteven.gov.uk](mailto:r.wyles@southkesteven.gov.uk)

## REPORT TO CABINET

REPORT OF: Portfolio Holder for Economic Development

REPORT NO: EDTC0069

DATE: 1<sup>st</sup> December 2008

<b>TITLE:</b>	Draft Economic Development Strategy 2009-2014
<b>FORWARD PLAN ITEM:</b>	Yes
<b>DATE WHEN FIRST APPEARED IN FORWARD PLAN:</b>	March 2008

<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	Key Decision	
<b>COUNCIL AIMS/ PORTFOLIO HOLDER NAME AND DESIGNATION:</b>	Economic Development Portfolio Holder	
<b>CORPORATE PRIORITY:</b>	Good for Business Quality Living Customer First Quality Organization	
<b>INITIAL IMPACT ASSESSMENT:</b>	<b>Carried out and appended to the report:</b>	<b>Full impact assessment required:</b>
<b>Equality and Diversity</b>	Yes	No
<b>Crime and Disorder</b>	Yes	No
<b>Risk</b>	Yes	No
<b>Climate Change</b>	Yes	No
<b>Health and Safety</b>	Yes	No
<b>Data Quality</b>	Yes	No
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS:</b>	East Midlands Development Agency – Regional Economic Strategy Lincolnshire Assembly – Lincolnshire Local Area Agreement Lincolnshire Economic Strategy	

## **1. INTRODUCTION**

This report presents the Economic Development Strategy 2009-2014 for South Kesteven District Council. The Strategy includes a basic evaluation of the 2005-2008 Economic Development Strategy and an Action Plan for future delivery of economic development initiatives.

## **2. RECOMMENDATION**

This report recommends that Cabinet: -

1. Instructs the Service Manager for Economic Development to formally consult with stakeholders on the draft Economic Development Strategy 2009-2014 and to feedback to Cabinet upon completion for endorsement.

## **3. DETAILS OF REPORT**

The draft Economic Development Strategy 2009-2014 has been developed with the Economic development working group and presented to the Communities Policy Development Group. The strategy has been worked on with Lincolnshire County Council Head of Policy and aligns with the Local Area Agreements, the Community Strategy, the Local Development Framework, the Sub National Review, and the Lincolnshire Economic Strategy.

The Strategy evaluates the 2005-2008 Economic Development Strategy and shows what South Kesteven District Council did well, and what we learnt from. Those objectives not achieved have been re-highlighted within the action plan for 2009-2014 at the end of the strategy. The focused priorities required from this strategy are: -

- The productivity challenge "improving our local output"
- The entrepreneurship challenge "growing our own business"
- The knowledge and technology challenge "increasing our knowledge economy"
- The skills challenge "diversifying our skills"
- The inward investment challenge "attracting inward investment"

The strategy draws synergies with other local, regional strategies and provides an action plan that informs of projects and initiatives that South Kesteven District Council can undertake with partners to improve our local economy. Measuring the impact is also included comparing against previous years on indicators and proposing indicators and outcomes for the next five years.

## **4. OTHER OPTIONS CONSIDERED AND ASSESSED**

South Kesteven District Council requires an Economic Development Strategy, there are no other options to consider.

## **5. COMMENTS OF SECTION 151 OFFICER**

There are significant capital and revenue implications for the Authority should the

strategy action plan be adopted in its entirety. If approved careful consideration will need to be given to the proposed schemes and each capital scheme will need to be scored in accordance with the capital scoring process. The timing of the proposals will also need to be carefully considered in order to ensure the delivery of the schemes from both a financial and capacity perspective. Members should be aware that some schemes may not be able to be delivered due to competing demands and affordability issues.

## 6. COMMENTS OF MONITORING OFFICER

This draft strategy is for consultation only. The strategy has been compiled from the existing 2005-2008 Economic Development Strategy and has included input from our external partners

## 7. COMMENTS OF OTHER RELEVANT SERVICE MANAGER

No comments

## 8. CONCLUSION/SUMMARY

The consultation period should last between 6-10 weeks to ensure maximum response from key stakeholders to the South Kesteven District Council Economic Development Strategy 2009-2014. This should allow a comprehensive and robust strategy to be created for key local partners and the Council to deliver too.

## 9. CONTACT OFFICER

Mr Neil Cuttell  
Service Manager (Economic Development & Town Centre Management)  
[n.cuttell@southkesteven.gov.uk](mailto:n.cuttell@southkesteven.gov.uk)

## INITIAL IMPACT ASSESSMENTS

### INITIAL EQUALITY IMPACT ASSESSMENT PRO FORMA

Section: Economic Development & Town Centre Management Services	Names of those undertaking assessment: Neil Cuttell Paul Stokes Susie McCohan	
Name of Policy to be assessed: Economic Development Strategy 2009-2014	Date of Assessment: 17/11/2008	Is this a new or existing policy?: Existing Policy
1. Briefly describe the aims, objectives and purpose of the policy: As per page 13 of the Strategy, there are five key priority aims of a) The Productivity Challenge 'improving our local outputs' b) The Entrepreneurship Challenge 'growing our local businesses' c) The Knowledge and Technology Challenge 'increasing our knowledge economy' d) The Skills Challenge 'diversifying our skills' e) The Inward Investment Challenge 'attracting inward investment'		
2. What are the key performance indicators? The key indicators are identified on page 16 of the strategy		

3. Who will be affected by this policy? This policy will affect anyone that works, lives or visits the district. It will affect the work of key partners that South Kesteven partners with as well as other internal sections and departments at South Kesteven District Council. Specifically the policy will work with Town Centre Management Partnerships, Businesses, and Business Clubs and Organizations.
4. Who is intended to benefit from this policy and in what way? This policy will affect anyone that works, lives or visits the district. More specifically it works with growing businesses, inward investors, developers, the deprived according to the Index of Multiple Deprivation, and the employed and unemployed.
5. Are there any other organisations involved in the delivery of the service? The strategy highlights all of the partners involved with the delivery of the strategy. These include Lincolnshire County Council, the East Midlands Development Agency and local enterprise agencies and business clubs.
6. What outcomes are required from this policy and for whom? The outcomes of the policy are set out on page 17 of the strategy.
7. What factors/forces could contribute/detract from the outcomes? a) International, National and Regional economies could change priorities b) Provision of services / Priority setting within SKDC c) Resource delivery (deficiency / efficiency) d) The Economic Development audit / and improvement plan 2009
8. Who are the main stakeholders in relation to the policy? Residents, Town Centre Management Partnerships, Visitors, Local Businesses, inward investors
9. Who implements the policy, and who is responsible for the policy? South Kesteven District Council implements the policy. However this policy can only be achieved by working with the identified stakeholders as set out in the Strategy.
10. Are there concerns that the policy <u>could</u> have a differential impact on different racial groups? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?  No the policy does not differentially impact on any racial group
11. Are there concerns that the policy <u>could</u> have a differential impact on men and women? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?  No the policy does not differentially impact on men or women
12. Are there concerns that the policy <u>could</u> have a differential impact on disabled people? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?  No the policy does not differentially impact on disabled people
13. Are there concerns that the policy could have a differential impact on the grounds of sexual orientation? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?  No the policy does not differentially impact on any grounds of sexual orientation

<p>14. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of age? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No the policy does not differentially impact on grounds of age</p>
<p>15. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of religious belief? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No the policy does not differentially impact on grounds for religious belief</p>
<p>16. Are there concerns that the policy <u>could</u> have a differential impact on any other groups of people eg those with dependants/caring responsibilities, those with an offending past, those with learning difficulties, transgendered or transsexual people. If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No the policy does not differentially impact on any other groups of people.</p>
<p>17. Are there any obvious barriers to accessing the service eg language, physical access?</p> <p>The policy document itself could be made available in other languages, through language line.</p>
<p>18. Where do you think improvements could be made?</p> <p>The policy document could be made available in brail, large print, different languages or spoken word.</p>
<p>19. Are there any unmet needs or requirements that can be identified that affect specific groups. If yes, please give details.</p> <p>The rural population was identified; however on reviewing many of the projects and initiatives they are not excluded and many projects are of positive impact to the rural areas.</p>
<p>20. Is there a complaints system?</p> <p>The policy does not have a complaints procedure, however South Kesteven District Council has a corporate complaints procedure</p>
<p>21. Do we monitor complaints by race, gender, disability, age, sexual orientation, religious belief?</p> <p>The corporate complaints system can monitor to this level.</p>
<p>22. Do we have feedback from managers or frontline staff?</p> <p>We will do during the consultation phase</p>
<p>23. Is there any feedback from voluntary/community organisations?</p> <p>We will do during the consultation phase</p>
<p>24. Is there any research or models of practice that may inform our view?</p> <p>The Strategy was completed after reviewing other neighbouring authorities economic development strategies and KPIs. The KPIs were developed alongside the Chief Economic Development Officers Society KPI framework and Local Area Agreement Framework. The Service Plans for financial years 2006/7 and 2007/8 highlight the cost per head for the service against neighbouring authorities and authorities of similar size, for which SKDC come out in the median range.</p>
<p>25. Could the differential impact identified in 8 – 16 amount to there being unlawful discrimination in respect of this policy?</p>

No	26. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy? No
27. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason? Not applicable	
28. Should the policy proceed to a full impact assessment? No	
29. Date on which Full assessment to be completed by Not applicable	
Signed (Lead Officer): ..... Date: ...17.11.2008.....	

### **Crime and Disorder**

There are a number of impacts under the section 17, and the Crime and Disorder act regarding certain identified project within the Economic Development Strategy and Action Plan. These will have to be considered when initiating each individual project as part of the project planning processes.

### **Risk**

A risk assessment will be completed after the consultation period ends to assess the level of risk that South Kesteven District Council and partners will undertake in completing certain identified projects.

### **Climate Change**

There are limited environmental and climate change impacts within the strategy, however certain projects could identify opportunities within there design or construction that will be beneficial to reduce their carbon footprint or have environmental benefits for the communities within South Kesteven.

### **Health & Safety**

There are no Health and Safety impacts with regard to the strategy, however certain projects within the strategy will require a health and safety assessment before commencement.

### **Data Quality**

This report contains statistics that have been gathered from a number of areas. Principally the National Office of Statistics, but also from the BERR and CACI data sets. The evidence gathered also includes information from the Lincolnshire Research Organization.

# South Kesteven District Council

## DRAFT Economic Development Strategy 2009-2014

Neil Cuttell – Service Manager (Economic Development & Town Centre Management)

### Contents: -

#### **1. Vision**

#### **2. Golden Thread**

#### **3. State of the Economy**

- i. Global
- ii. Europe
- iii. National
- iv. Regional
- v. Local Economy

#### **4. A Profile for South Kesteven**

- i. Employment Profile
- ii. Occupational Type
- iii. Employment by Industry
- iv. Indices of Deprivation

#### **5. Why a Strategy for Economic Development?**

- i. What about Regeneration

#### **6. How we fit in?**

- i. Sub National Review – Local Economic Assessment
- ii. East Midlands Development Agency
- iii. Lincolnshire Enterprise
- iv. Lincolnshire Development
- v. Lincolnshire Local Area Agreement
- vi. Welland SSP
- vii. Grantham Growth Point
- viii. Local Strategic Partnership – Community Strategy
- ix. Local Development Framework

#### **7. The Challenges/Priorities**

- i. The productivity challenge
- ii. The entrepreneurship challenge
- iii. The knowledge and technology challenge
- iv. The skills challenge
- v. The inward investment challenge

#### **8. Where are we now?**

- i. What we did well
- ii. What we did not do well

#### **9. Local Consultation**

- i. Employers Survey

#### **10. Measuring the impact**

- i. Performance Indicators
- ii. Outcomes
- iii. Definitions
- iv. Acronyms

#### **11. The Economic Development Action Plan**

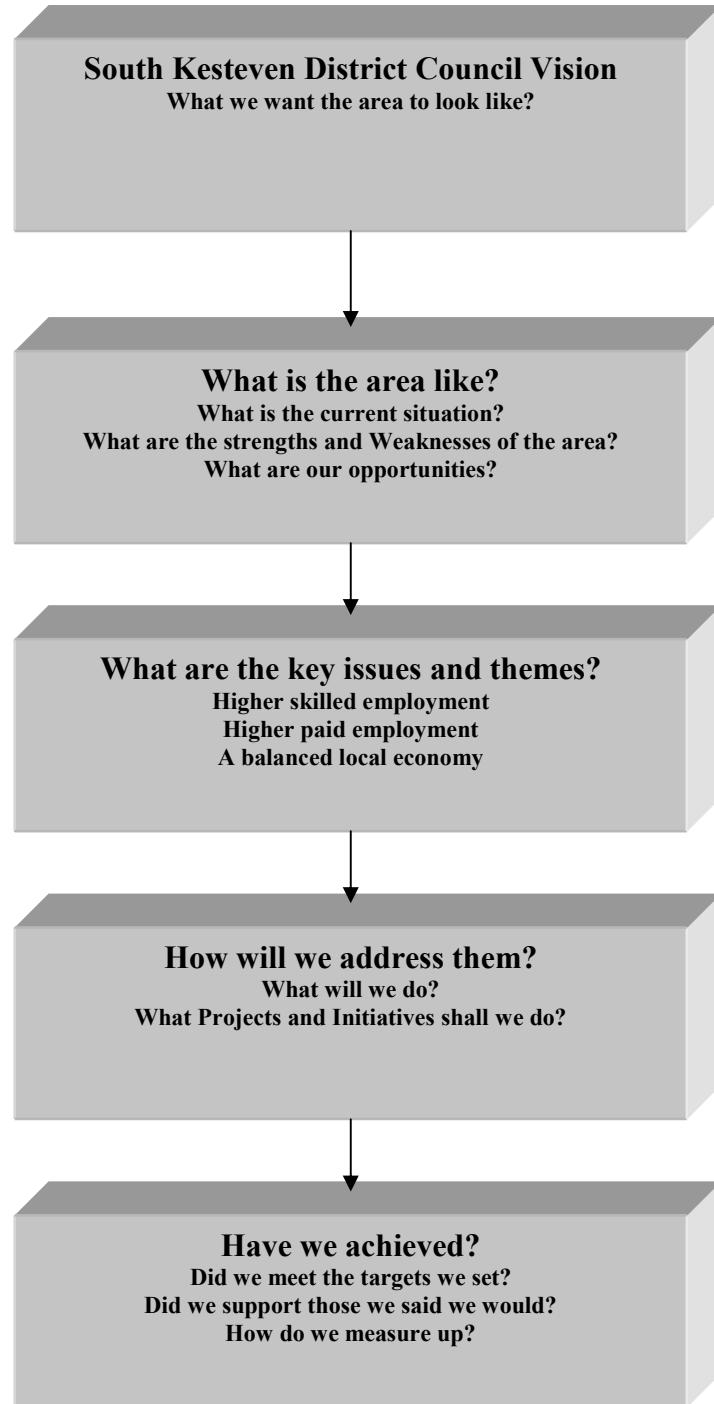
## **The Vision**

*"Our vision is to develop South Kesteven as economically prosperous places that attracts and supports business and enables local enterprise to flourish. We will be a prime business location and will manage our continuing economic success to ensure that we also enhance the quality of life and extend opportunities to local people of all backgrounds, including the socially disadvantaged."*

The vision builds on the distinctiveness and advantage of being a rural district, where quality of life and well being are wedded to increased productivity and competitiveness. The vision is also aligned with the priorities of the Council these being 'Good for Business, Customer First, Quality Living and Quality Organisation.' The long term ambition is that by 2020 South Kesteven will be an exciting place to live and work, offering its residents and business communities unrivalled education, health and business opportunities. By 2020 South Kesteven will feature/have:

- Incomes that are higher than the regional average across the District
- New life in the market towns through successful strengthening of business infrastructure along with targeted provision of affordable housing
- Town Centre improvements; including the development of Bourne Core Area, Grantham Station Point, Grantham Greyfriars, Grantham Canal Basin and Stamford Welland Quarter, and the enhancement of the public realm, together with better use of heritage assets, which make South Kesteven a genuinely attractive destination
- Business support organisations will have an unrivalled track record in sustainable practises that have created a distinctive business location brand for the District
- A business support infrastructure attracting high quality employers and high quality jobs that are well paid and knowledge driven
- The District will be a regional exemplar of best practise in sustainable development and a model for sustainable land use
- A balanced, steady stream of companies from the knowledge, technology and creative sectors located in the District creating a diverse economy and increased opportunities for the workforce
- Quality Schools and accessible lifelong learning that allows for a diversity of skills and a proactive approach to skills requirements and changes
- A completed south east relief road, and Barrowby relief road in Grantham and associated parking provisions, which will attract more tourists and shoppers to the centre, and more businesses to the industrial estates – Unique cultural and tourism appeal developed to national significance supported by the diversity of quality accommodation
- A high quality of life and an outstanding protected natural environment that will set South Kesteven apart from other Districts in the region

## **Golden Thread**



## STATE OF THE ECONOMY

### Global

The past few years of very strong growth have generated global tensions in commodity and asset prices (notably oil, metals and housing) and a build up of inflationary pressures. Higher interest rates and capacity constraints are slowing the world economy, which will nevertheless continue to expand though less rapidly. Slower growth should help ease inflationary pressures, contribute to lower commodity prices and a gradual resolution of global imbalances.

Globally the economy is experiencing distinctly mixed fortunes. Growth (expected 6%) and optimism is high in developing countries particularly in China (10.7% growth on 2006) and India (9.2% growth on 2006). China is expected to overtake the US as the worlds leading economy in the next 10 years based at current growth rates. The future of the existing established, dominant markets of the US, Near East and financial markets is uncertain. Despite strong figures across all economies in 2006, growth will slow in 2007 to an expected 2.6% in established high income countries.

As an overview, the "Global Economic Prospects" central scenario predicts a global economy expanding from \$35trillion in 2005 to \$72trillion in 2030 – a small acceleration in growth compared to the previous 25 years but driven predominantly by strong performance in developing countries – (ref. World Bank).

## **Europe**

At a European level, the new European member states are experiencing significant growth. Gross Domestic Product (GDP) in the Europe and Central Asia region is estimated to have increased 6.8 percent in 2006, up from 6.0 percent growth the year before. An acceleration of growth in high-income Europe, still-low real interest rates, and further increases in the incomes of regional oil exporters helped to generate an acceleration in output among many countries in the region (notably in Bulgaria, Estonia, Latvia, Poland, Romania, Russia and other oil exporters, the Slovak Republic, and Ukraine). Growth in Bulgaria and Romania was also bolstered by improved confidence and capital inflows tied to EU accession in January 2007.

Strong capital inflows, including significant levels of Foreign Direct Investment (FDI), into countries that recently joined or expect to join the EU, coupled with extremely rapid domestic credit expansion and in some cases loose fiscal policy (such as Hungary and the Slovak Republic) are at the root of excess demand in several countries (including the Baltic countries, Bulgaria, Hungary, Romania, the Slovak Republic, and Turkey).

Among the region's larger economies, GDP in Russia increased 6.7, boosted by rising oil revenues (oil prices were up 20 percent for the year as a whole) that fed into increased government spending, private consumption, and investment.

In Poland, a welcome expansion in consumption, thanks to rising wages and employment and double-digit increases in investment volumes, helped to propel growth to 6.1 percent after a relatively modest and mainly export-led 3.5 percent expansion in 2005. The European recovery, coupled with rapidly growing demand from large regional oil exporters, notably Russia, bolstered exports among oil importers, whose economies grew 6.3 percent.

Several years of fast growth, a rapid expansion of credit (often fueled by capital inflows), and the rise in fuel prices have exacerbated inflationary pressures in a number of countries. For some EU member countries, achieving inflation rates in line with the Maastricht criteria (2.8 percent in 2006) remains a challenge, especially for those seeking to adopt the euro at an early date.

## **National**

Growth in Britain has dropped from an expected 3% in 2008 to an actual of 0.2%. The recent credit crunch is creating a situation where banks and lenders are not lending money to consumers or investors due to the level of risk being higher than some five years ago. The current situation in autumn 2008 shows that: -

- there is a significant slow down in housing demand
- Investment intentions declined
- Growth in the demand for exports was broadly stable
- Growth in domestically orientated manufacturing output was steady, but there was a further pronounced deceleration in construction and services output
- Labour demand softened
- Annual consumer price inflation continued to rise

Growth is being led by the Wider South East of England especially in Financial & Business Services and Transport & Communications, while output in Construction is expected to be boosted by speculative office space projects, house building, the 2012 Olympic Games and other impacted projects.

## **Regional**

The East Midlands is an area that has most notably seen a significant proportion of migrant labour workforce and will need to take steps in the future to address this. Migrant workers make up 7% of the total UK population or almost 10% of the total working population. Migrant workers raise national economic output by expanding the supply of labour and by filling gaps in the job market. Of that total, 427,095 were people registering to work from the eight former Eastern Block countries which joined the EU in 2004 with a majority coming from Poland. Peak demand for casual and temporary labour in South Lincolnshire might reach up to 15,000 per day. For many producers, the peak seasons are the time when the best prices and the biggest profits can be achieved. The need for migrant workers and the continual supply of migrant workers in many sectors of the economy is evident.

## **Local Economy**

Lincolnshire sector analysis identifies our dynamic sectors (i.e. those growing by number & employee) as wholesale trade, construction, land transport, recreational and business to business services (including lifestyle services). The projected growth sectors by 2020 are business services, construction, retailing, health & other distribution. South Kesteven needs to maximise on its connectivity and growth opportunities to increase its GVA particularly in these areas.

Historical evidence would show that Lincolnshire will continue to lag behind the regional and national averages unless there is significant intervention. This would have to be in the form of a package of measures including a skills uplift, investment in further education, attracting significant major national employers to the area and the creation of science and business parks.

South Kesteven has high employment but predominantly in the lower wage brackets. Skill levels are low presenting employers with labour constraint and the county with a significant challenge in addressing.

South Kesteven has limited employment land availability, extremely low freehold site availability and suffers from land banking. Pro-activity within planning policy and an increased economic influence in policy formation must occur. Investment movement will be forced into play by the creation of new sites and freeing up of existing stagnant sites through usage allocation and de-allocation thereby forcing investment movement.

The South Kesteven Economic Development Strategy 2005-2008 had a particular focus on business development. "A successful economy must have a competitive, well-balanced business environment, offering a range of sustainable employment opportunities, has a balance of employment opportunities, and offers businesses the opportunity to grow and prosper within the locality. The business environment must be complimented by a competitive modern workforce, which is willing to learn and to develop new skills. We must aim to have a workforce with a breadth of skills, flexible skills and adaptive to the changing economic environment. Barriers to employment must be broken down and employment opportunities must be made accessible and sustainable."

## **A Profile for South Kesteven**

South Kesteven has some very different local areas and micro-economies. The main towns within the District are Grantham, Stamford, Bourne and Market Deeping. There is also a strong rural community in villages and hamlets that feed into the main towns as local centres, these rural areas also require support through economic development activity and offer an opportunity for some development and support. However their localities are very different, Grantham has lower incomes and lower skills from that of the other three towns, whilst Stamford has on average more people with higher qualifications and higher incomes. Grantham has been designated a growth point area and was successful in receiving £6m in 2008 for its growth potential. Grantham also has significant out commuting for London and the South East, this is due to being situated on the east coast rail line and being more affordable for a decent standard of living, this has meant that the area has seen significant increases in young and flourishing families. Stamford was the first conservation town in the country and is more limited on what developments, commercial or otherwise, take place. Stamford has seen some public realm improvements within the town centre, and is highly sought after for office and commercial premises. Stamford does have a high degree of residents who commute out for employment and often earn large salaries in major cities south of the town. Bourne is a rapidly growing market town with significant housing development occurring over the last ten years, this is complimented by some commercial development and the future re-development of Bourne Town Centre. Market Deeping is again different from the other towns, its proximity to Peterborough make it attractive for commuters and potential business relocations. There has been some commercial development in the Deepings, and office space is highly sought

after. All of the areas in South Kesteven District have suffered from lack of employment land for commercial development. Local market conditions during 2003-2008 have favoured residential development, thus reducing previously allocated employment land and reducing the offer to inward investors. This has been identified through the Brownfield Land Action Plan 2008 and needs to be connected with the Local Development Framework 2009 to ensure that there is sufficient employment land within the towns and District.

VOX POP – “*We moved from London to the area as there was a lot more value for money in terms of house prices. The area also has good commuter links which were vital to our decision making process*” (Dinos Patrinos, local resident and daily commuter to London)

- South Kesteven’s Population 131,100 (est. 2007) Higher percentage against Lincolnshire in the 0-14, 15-24, 25-49 ages, and lower in 50-64 and 65+
- There have been 4,882 housing completions in the South Kesteven area between 2001-2008, with average household size of 2.4
- There are 58,033 dwellings as at the census of 2001.
- South Kesteven has seen a 4.6% decrease in property values between Jan-March 2008 year on year
- Unemployment stands at 1.9% in South Kesteven against 2.9% in the East Midlands
- The Economic Activity rate stands at 67% employed, 14% retired, 6% looking after family, 5% permanently sick or disabled, 3.2% students (inactive), 2% other economically inactive

## **Employment Profile**

- South Kesteven has 85.8% of workplaces with between 1-10 employees, which is higher than the Lincolnshire, East Midlands or England average, this represents 26.2% of all employees within the area
- South Kesteven does have 0.6% of workplaces with more than 200 employees, representing 24.5% of all employees within the area. This is lower than the East Midlands and England average, and on par with Lincolnshire
- South Kesteven has 19% of employment in Manufacturing against 16.8% in Lincolnshire, 17.4% in East Midlands and 12.1% in England
- South Kesteven has 28% of employment in Distribution, Hotels & Restaurants, and 22% in Public Administration, Education and Health, which is higher than the England average
- Banking, Finance, Insurance and other Business to Business Services are lower than the Lincolnshire, East Midlands and England average.
- Within South Kesteven 15.5% of all employment are Manager and senior officials – however this has not been extrapolated to town basis, subjectively and based on average earnings per town, the majority of these people live in the South of South Kesteven
- Sales and Customer Services jobs are higher in South Kesteven than Lincolnshire, East Midlands or England
- Skilled trades are lower in South Kesteven than in Lincolnshire and the East Midlands at 11.8% but higher than England
- South Kesteven has had just under 900 new business start ups per year since 1994, but has seen over 700 business closures per year in the same time
- In 2004 the start ups per 1,000 population was 7.7 this is significantly higher than any of the other Lincolnshire areas which range from 4.4 in Lincoln to 6.0 in Boston
- The wards with the highest Business Start ups are Earlsfield, Harrowby and St Annes

- Joseph Rowntree Foundation Report July 2008 – basic cost of living is £13,000 income for single person = £250 per week
- National basic cost for two adults and two children is £25,500 = £490.38 per week
- The average gross weekly earnings for South Kesteven by workplace is £379.20, against £386 in Lincolnshire and £420.20 in the East Midlands
- The average gross weekly earnings for South Kesteven by residence is £441.10, against £405.90 in Lincolnshire and £353.60 in the East Midlands
- The percentage of people aged 16-74 in South Kesteven with no qualifications stands at 12.7% - the average for Lincolnshire is 14.5% and the East Midlands is 16.6%.
- The percentage of people aged 16-74 in South Kesteven with NVQ level three (equivalent 2.5 A Levels) is 26.5% - the average for Lincolnshire is 21.0% and the East Midlands is 23.3%, England is 29.1%
- The percentage of people aged 16-74 in South Kesteven with degree level qualifications is 17% - the average for Lincolnshire is 14.2%, the East Midlands is 16.6% and England is 19.8%

#### Type of Occupation

	South Kesteven	South Holland	Rutland	Melton	North Kesteven
Group 1-3					
Managers and senior officials	12.2	16.6	18.7	15.3	18.9
Professional occupations	11.4	#	13.0	13.1	9.7
Associate professional & technical	16.0	9.4	13.7	16.5	16.9
Group 4-5					
Administrative & secretarial	13.9	#	8.4	#	14.5
Skilled trades occupations	14.8	11.6	14.8	18.8	9.9
Group 6-7					
Personal service occupations	5.4	10.8	9.5	#	6.6
Sales & customer service occs	11.9	9.2	5.1	15.6	6.2
Group 8-9					
Process plant & machine operatives	4.9	27.7	3.4	3.6	8.0
Elementary occupations	9.0	13.7	13.2	17.1	9.2

#### Employment by Industry

Employee jobs by industry – percentage of total employee jobs f/t and p/t in SKDC in 2006 (49,900 total).

	South Kesteven	South Holland	Rutland	Melton	North Kesteven
Manufacturing	18.4%	22.2%	14.1%	19.7%	13.5%
Construction	5.3%	6.2%	4.0%	4.6%	8.9%
Services – Distribution, hotels, restaurants	28.6%	24.8%	24.4%	22.3%	24.6%
Transport & Communications	5.0%	7.5%	2.7%	5.6%	4.0%
Finance, IT other business to business services	13.4%	12.0%	13.1%	15.6%	11.2%
Public admin, education & health	22.3%	15.3%	34.5%	22.9%	28.1%
Other services	4.9%	3.4%	4.9%	6.8%	3.6%
Tourism related	8.3%	4.5%	9.5%	7.1%	7.4%

#### VAT Registrations

Threshold for registering for VAT is £64,000 as from 1<sup>st</sup> April 2007 to 31<sup>st</sup> March 2008

Vox POP -

'Welland Enterprise Agency would like to thank South Kesteven District Council for all the support, help and guidance during the last 4 years. They have been instrumental in supporting and developing the South Lincolnshire Enterprise Advice Centre and various business support programmes for start up and existing enterprises.

This support has helped to inspire and inform emerging and potential entrepreneurs and raise awareness of the opportunities available to existing businesses looking for growth.

Welland Enterprise Agency is looking forward to this continued success and valuable contribution SKDC makes to the economic wellbeing of the District.'

#### VAT registrations and De-registrations

	Registrations	De-registrations	Increase/Decrease
South Kesteven	415	315	+100
South Holland	230	170	+60
North Kesteven	265	185	+80
Rutland	155	130	+25
Melton	160	130	+30
East Midlands	12,320	9,180	+3140
Great Britain	177,765	139,205	+38,560

#### Indices of Deprivation

The Indices of Deprivation 2007 shows that only one lower level Super Output Area (Earlsfield) of 1,397 people or 1.1% of the district's population falls into the bottom 10% of the most deprived areas in the Country. By contrast there are 18 lower level Super Output areas in the top 10% least deprived.

## **Why a Strategy for Economic Development?**

The purpose of the strategy is to address the key economic challenges facing South Kesteven and set a course to improve economic performance, specifically in achieving higher incomes and addressing social exclusion. The strategy assesses current trends affecting the economic performance of the District and the challenges that will need to be faced to ensure a vibrant and productive economy for 2020. It also outlines priorities for how the vision can be achieved through a set of strategic themes, with a number of performance measures that will be used to track progress. The strategy also includes a number of case studies and stories that give flavour of progress already achieved that have made a difference to people's lives and the development of business. South Kesteven District Council new corporate priorities for 2009 are: -

- Corporate Priority 1 (CP1) - Good for Business
- Corporate Priority 2 (CP2) - Customer First
- Corporate Priority 3 (CP3) - Quality Organisation
- Corporate Priority 4 (CP4) - Quality Living

## **What about Regeneration?**

Regeneration and Economic Development have always been closely related and are often confused. Not all activity that promotes economic development is regeneration, and evidence from the last thirty years shows that economic inclusion does not necessarily follow from wider economic growth. Targeting deprived areas for regeneration work has been a commonly used model that has had mixed responses to narrowing the gap identified through the Index of Multiple Deprivation. South Kesteven District Council has undertaken a model basing economic development policies around the wider community and growth or opportunity areas to raise the gap through the overall areas, this is articulated and recognised as 'Place shaping'. This is not to say that more deprived areas are ignored, targeted work by public sector agencies in the more deprived areas of South Kesteven have occurred. In recent years, children's centres, employment initiatives, relocation of public facilities have all played a part in the development of the more deprived areas of South Kesteven.

For much of the second half of the 20<sup>th</sup> Century, Regeneration policy concentrated on addressing concentrated problems in parts of town and cities. Immediately post war emphasis was on housing renewal within cities and through the development of new towns. By the mid 1960s there was growing emphasis on the regeneration of those parts of towns and cities and their communities that were in decline. In the 1960s and 1970s it had a strong public sector partnership focus, for example through the Urban Programme and Inner Area Partnerships. In the 1980s, the role of the private sector was brought out in new partnership arrangements. In the 1990s, a range of local initiatives built on this approach through the Single Regeneration Budget.

Government published the National Strategy for Neighbourhood Renewal in 2001 to focus on deprived neighbourhoods, to ensure that within ten to twenty years no one would be seriously disadvantaged by where they live. It was based on a holistic approach covering physical environment, public services and partnership working.

Within the 2008 'Transforming Places; Changing Lives' a Framework for Regeneration the Government proposes three priority outcomes for regeneration: -

- TP1 - Improving economic performance in deprived areas
- TP2 - Improving rates of work and enterprise in deprived areas
- TP3 - Creating sustainable places where people want to live and can work, and businesses want to invest.

This Economic Development Strategy aims to play a part in assisting the achievement of this objective, but will aim to align investment behind local and regional priorities, making programmes fit places, not places fit programmes.

## **How we fit in?**

### **Sub National Review – Local Economic Assessment**

According to the Sub National Review, the responsibility for a self assessment will be that of the County Council. However the District Authority may wish to have an involvement within the development of this document in 2009 onwards. Lincolnshire County Council have been proactive in trying to involve District Councils throughout Lincolnshire, and initial discussions for the development of a Local Economic Assessment started in Autumn 2008.

### **East Midlands Development Agency**

East Midlands Development Agency (EMDA) is one of nine Regional Development Agencies in England, set up in 1999 to bring a regional focus to economic development. The primary goal that EMDA have is to increase the economic growth of the region while reducing disparities between the East Midlands and other English regions. Their key role is to be the strategic driver of sustainable economic development. EMDA work in partnership with public, private and voluntary organisations to deliver the goals of the Regional Economic Strategy (RES) which they produce on behalf of the region. The shared vision is *"That by 2020 the East Midlands will be a flourishing region. A region made up of growing and innovative businesses. A region where skilled people are employed in good quality jobs. A region where we all feel part of healthy, inclusive communities and live in thriving, attractive places."*

The Regional Economic Strategy has targets that South Kesteven District Council can work towards locally these include: -

- RES 1 - To achieve an employment rate above 76% of the working age population by 2009 and to remain at least 1% above the UK average
- RES 2 - To increase the proportion of economically active adults qualified to level 4 or above to 30%
- RES 3 - Increase the rate of VAT registrations to 40 per 10,000 population head and be at least level with the UK average
- RES 4- To increase the proportion of the East Midlands workforce travelling to work by public transport, walking or cycling to 23%
- RES 5- To maintain an average annual growth rate over a five year period of 1.5% in employment floor space

The Regional Economic Strategy can be viewed at  
<http://www.emda.org.uk/res/default.asp?nav=02&snav=0208>

### **Lincolnshire Enterprise**

Lincolnshire Enterprise is a business led partnership between the private sector, local authorities, public bodies and community and voluntary groups. Lincolnshire Enterprise are one of seven Sub Regional Strategic Partnerships (SSPs) in the East Midlands and champion economic development and regeneration. Lincolnshire Enterprise is part funded by the East Midlands Development Agency and part funded by the Local Authorities that are covered by its geographical boundaries. Lincolnshire Enterprise is aligned to the overall objective of the East Midlands becoming one of the top twenty regions in Europe by 2010.

Lincolnshire Enterprise has a significant capital budget of £6.5m per annum to deliver projects and initiative that achieve aims and objectives within the Lincolnshire Economic Strategy, the sub regional strategy for Lincolnshire. The Lincolnshire Economic Strategy can be found at  
<http://www.lincse.org.uk/documents/Lincolnshire%20Economic%20Strategy.doc>

Lincolnshire Enterprise has also developed a Sub Regional Investment Plan (SRIP) with an objective to raise Lincolnshire GVA to 85% of the UK average by 2015. In 2004 GVA was 77% of the UK average, an improvement from the low point of 75% in 2000. Lincolnshire Enterprises priorities for 2008-2011 SRIP address these issues and build on the opportunities. The investment will be concentrated in six priority areas where intervention will make the greatest contribution to achieving the objective of increased GVA. The demand side, through stimulating innovation, encouraging enterprise and inward investment, and on the supply side the priority is facilitating the provision of land property and development, addressing the skills gap and tackling deprivation and inequalities by removing the barriers which prevent or inhibit individuals and communities from fully participating in the economy. The SRIP can be viewed at [www.lincse.org.uk](http://www.lincse.org.uk)

### **Lincolnshire Development – Economic Regeneration**

The Economic Regeneration section of Lincolnshire County Council delivers a range of economic, social and health services addressing the needs of Lincolnshire people. Over the last few years, Lincolnshire County Council has led on projects that have created 2000 jobs, assisted 900 businesses, supported 700 community groups and provided 11,500 sq metres of business premises. Through the County Economic Development Strategy the economic regeneration section will engage partners and activities that will consolidate on previous successes and move forward on projects that will develop infrastructure, stimulate business expansions and inward investment, encourage enterprise, facilitate development of commercial properties, support communities and develop people, and attract funding from external sources. The overall aim and objectives of the County Council are to improve the productivity, competitiveness, standard of living and quality of life for the people and businesses of Lincolnshire. The County Council Economic Development Strategy can be found at

[http://www.lincolnshire.gov.uk/googleResults.asp?client=LCC&site=Councillors%7CEvents%7CLibraries%7COrganisations%7CPages%7CPlacesOfWorship%7CSchools%7CTherapists%7CVenues%7CParishes&ie=UTF-8&oe=UTF-8&output=xml\\_no\\_dtd&filter=0&getfields=description&num=10&q=economic+development+strategy&btnG.x=44&btnG.y=19](http://www.lincolnshire.gov.uk/googleResults.asp?client=LCC&site=Councillors%7CEvents%7CLibraries%7COrganisations%7CPages%7CPlacesOfWorship%7CSchools%7CTherapists%7CVenues%7CParishes&ie=UTF-8&oe=UTF-8&output=xml_no_dtd&filter=0&getfields=description&num=10&q=economic+development+strategy&btnG.x=44&btnG.y=19)

### **Lincolnshire Local Area Agreement Block Four**

Lincolnshire's Local Area Agreement addresses ten priorities linked to the County Community Strategy. These priorities are: -

- Children & Young People – raise attainment
- Improve Health
- Improve skills and conditions for economy
- Reduce alcohol harm and improve community safety
- Create better communities through growth and improved housing provision
- Promote social cohesion
- Tackle the causes and effects of climate change
- Improved quality of life for vulnerable people
- Get connected Improved services providing value for money

This strategy is best linked with the priority of 'Improve skills and conditions for economy' – The core objectives and targets within this priority are: -

- LAA4 Objective 1: - Increase participation of 17 year olds in education and training
- LAA4 Objective 2: - Increase the proportion of the working age population qualified to level 3 or higher

- LAA4 Objective 3: - Increase participation of 16-18 year olds in education or training
- LAA4 Objective 4: - Increase the number of successful business trading in Lincolnshire
- LAA4 Objective 5: - To reduce by 1% the number of working age people claiming a working age benefit customers and others on income related benefits
- LAA4 Objective 6: - Encourage employers to take action to identify skills gaps in their workforce and then take steps to address those gaps

## **Welland SSP**

The Welland Sub Regional Strategic Partnership (Welland SSP) is one of seven sub regional strategic partners funded by the East Midlands Development Agency to tackle across the board economic regeneration issues. Welland is the regions only exclusively rural SSP, with an agenda focused on 12 market towns and rural communities across four counties covering 1,000 square miles of Harborough, Melton, East Northamptonshire, Rutland and South Kesteven.

Working through key partnerships, the executive team develops and manages an economic programme covering enterprise and business development, innovation, tourism, community development, employment and skills, rural development and diversification, boosted by high leverage of public and private sector funds and contributing to a significant number of key regional outputs. The Welland have an annual capital budget for projects at £2.6m and deliver projects to the sub regional economic development business plan that can be viewed at <http://www.thewellandssp.co.uk/Info%20&%20Docs.htm>

## **Grantham Growth Point**

Grantham received a major boost in late 2006 when it was confirmed as a new Growth Point area with the potential to deliver new homes and many more jobs over the next twenty years. Partners South Kesteven District Council and Lincolnshire County Council set about developing a strong vision for the town which they felt would represent a true step change and transform it into a better place to live, visit and invest. Their aim was to build upon Grantham's principal assets namely its location, excellent transport links, environment and its people. Growth Point status will allow major housing expansion and the chance to enhance the town centre, but will also allow the population to expand from 38,000 in 15,000 households to 50,000 in 21,000 households. This will be delivered together with significant local infrastructure improvements including more shopping facilities, better roads, local transport, new green linkages and public realm projects.

The vision for Grantham Growth is "To promote ambitious but balanced growth within Grantham, making it one of the regions most aspirational locations to live, to work, and to visit." The Grantham Growth Point website can be viewed at [www.granthamforgrowth.co.uk](http://www.granthamforgrowth.co.uk).

## **Local Strategic Partnership – Community Strategy**

The Sustainable Community Strategy for South Kesteven is currently being refreshed and will be available from October 2008. Extensive consultation has been collected through the member organisations of the Local Strategic Partnership to establish relevant priorities which address the needs of our partners and the communities we serve. This approach to adopting priorities means that we can make certain we are delivery exactly what our communities want in a 'joined-up' fashion, adding value to existing initiatives and avoiding duplication of effort. These priorities are: **Community Cohesion** – through which we will work to develop community pride, celebrate cultural diversity, improve local neighbourhoods by recognising that it's one thing to build housing developments but we must strive to build the communities within them which in turn will help in developing safer communities. **Healthy Living** – working across the district to help reduce obesity, address alcohol misuse, maximise use of Leisure facilities to help prevent ill health and enhancing and maintaining our health services in line with the growing population. **Sustainable Growth** – whilst embracing environmental and heritage issues within our district we will support Grantham Growth and its plans for a new Southern Link Road, new employment and retail development, new homes, the development of the Canal Basin and visitor economy; we will support the work being carried out as part of the Bourne Core Area improving retail offer, business development and new homes and in our other towns villages and rural economies we will again look at opportunities for housing development and employment. Our vision: *to shape the future of South*

*Kesteven together with our partners and residents to develop a place where people really matter by maintaining and improving the towns, villages and countryside of the district to create self-supporting, inclusive, sustainable communities which are safe, healthy and desirable places in which to live and work is shared with the Local Development Framework.*

## **Local Development Framework**

The Local Development Framework (LDF) will provide the spatial policy framework for the Economic Development Strategy and the objectives of the emerging Core Strategy Development Plan Document (DPD), which is expected to be adopted in late 2009, reflect those of the Economic Development Strategy in seeking to sustain and strengthen the local economy and encourage economic diversification.

Perhaps the most significant contribution the LDF can make to achieving economic prosperity is to ensure that sufficient employment land is available in the right locations in order to support local businesses, encourage expansion and attract inward investment. The allocation of specific sites will be brought forward through the Site Allocations and Policies DPD, which is programmed for adoption in summer 2011.

## **The South Kesteven District Council Economic Development Priorities**

The Economic Development Priorities proposed as part of the South Kesteven District Council Economic Development Strategy are listed below; these have been developed to create synergy with the Regional Economic Strategy, the Local Area Agreement, the Council Corporate Priorities and an interpretation of the key statistics for the area: -

### **ED Objective 1: - The productivity challenge “Improving our local output”**

Productivity is measured through Gross Value added (GVA) as it captures the value added through production, which in turn is raised through high levels of economic activity, high skills levels and a competitive business environment. Lincolnshire GVA is below the regional and national averages and its GVA performance in the business to business sector is particularly weak. The challenge therefore is not only to raise Lincolnshire's overall GVA, but also to strengthen efforts to attract and grow higher value businesses within the local economy. Grantham & Stamford have fantastic infrastructure advantages over Lincolnshire and need to build upon these to attract higher value added businesses.

### **ED Objective 2: - The Entrepreneurship Challenge “Growing our local businesses”**

Entrepreneurship is a key driver of productivity growth in the economy. The challenge is to increase the number of new businesses in the District, but also to encourage the development of small/micro businesses and social enterprises that could play a key role in a 'sustainable business development' approach and diversification of the economy.

### **ED Objective 3: - The Knowledge and Technology Challenge “Increasing our knowledge economy”**

An indicator of the ability of the Lincolnshire economy to adopt new technologies is the share of jobs in high technology sectors. Currently the share is significantly lower than regional and national averages. Knowledge rich locations are more productive, more innovative and can continue to draw in higher levels of investment. The challenge therefore, is to increase the proportion of jobs within the South Kesteven economy in high tech and knowledge based sectors.

### **ED Objective 4: - The Skills Challenge “Diversifying our skills”**

Higher skilled workers are essential to both introducing and operating advanced production techniques. They also adapt more quickly to new innovations, are more flexible generally, play a key role in knowledge creation and are more able and likely to receive additional training at work. Analysis show that, despite a strong performance at GCSE and A Level, South Kesteven has a lower share of people employed in higher level occupations than the regional average, and many high skilled South Kesteven residents work outside the District. The challenge is to create a step change in the current levels of workforce skills and create a labour market that will retain more of the young people that perform well at school and in post 16 further education.

### **ED Objective 5: - The Inward Investment Challenge "Attracting inward investment"**

The East Midlands performance in attracting inward investment has been relatively poor compared to the other regions in the UK. It has attracted 6% of all foreign inward investment projects into the UK compared to London which attracted 25% and the South East which attracted 17%. In terms of jobs the performance is similar with 5% of the new or safeguarded jobs being in the East Midlands compared to the West Midlands with 12% and the North West with 11% which are the leading regions in the number of jobs created and safeguarded.

A sectoral analysis of the foreign direct investments in 2006/7 shows that software and computer services B2B, business services and financial services are the top three sectors. The food and drink sector follows on sixth position and mechanical process and electrics follows on tenth position of 34 sectors. Of the 22 project successes in Lincolnshire between 2002/3 and 2006/7 the majority were in the food and drink sector. The other sectors that FDI projects originated from were agriculture and the electronic sector.

South Kesteven District offers good opportunities for further inward investment and growth. The area has seen investment over the last ten years from a number of employers and its attraction as a growth area has been highlighted through the Growth Point Award in December 2007. South Kesteven is well connected by road and rail connections which only accentuate its location to potential inward investors. The area possesses a number of key assets as a location for business. It has a strong manufacturing sector and a workforce that can support future growth. There is a good supply of labour, however there is a lack of highly skilled labour to fill higher value jobs. The higher skilled labour that South Kesteven does have tends to commute to employment in London, Nottingham, Peterborough, Cambridge, Leicester, Birmingham and Lincoln. The challenge for South Kesteven District Council and Partners is to attract, sustain and grow businesses within the area. The action plan below compliments the 2008 Investment Strategy and Plan commissioned by Lincolnshire Enterprise to attract further inward investment creating new jobs and businesses for a prosperous District.

### **Where are we now?**

The 2005-2008 Economic Development Strategy for South Kesteven highlighted a number of projects and initiatives designed to further the economic prosperity of South Kesteven. The key priorities to this strategy were Town Centre Regeneration, Business Development, and Encouraging Communities to become Sustainable.

#### **What we did well...**

- Successfully implemented a series of business start up workshops during 2006, 2007, & 2008
- Successfully implemented a series of business development workshops during 2006, 2007, & 2008
- Successfully extended the Northfields Industrial Estate with the creation of 200 new jobs and more employment land in partnership with Lincolnshire County Council
- Successfully worked with Welland Enterprise Agency in the delivery of a rural enterprise centre in Stoke Rochford supporting the creation of over 20 new businesses per year and creating new jobs
- Started a process for consultation and engagement of local retailers in the Business Improvement District scheme

- Delivered in partnership with Stamford Town Partnership and Lincolnshire County Council the Stamford Gateway project
- Supported and assisted over 300 people in accessing new jobs due to the Fenland Foods Closure
- Created a new car park in Welham Street, Grantham
- Completed the Grantham Masterplan & Grantham Canal Basin Socio-Economic Baseline
- Delivered the Mid Lent Fairs in Stamford & Grantham as the biggest street fairs in England.
- Successfully achieved £6m for Grantham through the Growth Point Bid

**VOX POP** - *"The Local Authorities were very proactive in working with us to develop our new business premises, resulting in additional jobs and growth for Ampy. We look forward to working in Market Deeping and South Kesteven in the future."* (Peter Bradley: Finance Director of Ampy Metering)

#### **What we are still working on / what we have learnt...**

- We have seen a marked fall in number of employment sites readily accessible for commercial development
- We have not developed the Bourne South Road Project original timetable due to ensuring best use of public monies within the development scheme
- We have been delayed in undertaking the Bourne Core Area Project due to ensuring best use of public monies within the development scheme
- We have learnt to consult and communicate more with local stakeholders when undertaking construction projects such as Stamford Gateway Project
- We have not developed an action plan for the most deprived areas in South Kesteven due to capacity and prioritisation

#### **Performance against 2005-2008 Indicators**

<b>PI Description / Year</b>	<b>2004/5</b>	<b>2005/6</b>	<b>2006/7</b>	<b>2007/8</b>	<b>2008/9</b>
Number of Businesses assisted and supported	76	299	449*	402	469 to date
New Business registration rate per 10,000 head	+95	+85	+100	TBC	Target +110
Overall employment rate	78.8%	78.4%	75.1%	76%	76.3%
Average earnings within the District per week	£393	£427	£443	£449	£455
Percentage satisfied with the area as a business location	72%	73%	74%	75%	76%

\* The economic development team took over responsibility for the markets and the KPIs did not accurately match with the market KPIs. A new system to reflect this took place allocating 1/20<sup>th</sup> value in 2008 for market traders assisted.

#### **Employers Survey**

In summer of 2007, an employer's survey was undertaken by the economic development team with local businesses. This gives an evidence base to policy formation for this business support strategy. Key results include:

- 75% of businesses are satisfied with the District as a business location
- 87% of businesses are expecting similar or improved turnover for the coming year.
- 75% of businesses experience problems in recruiting staff with the appropriate skills.

- There has been an increase in Broadband usage since 2005.
- Take up of support organisations such as Business Link is low (down 7% to 24% since 2005)
- Market size as an obstacle to growth increased by 9%
- There has been a significant reduction in the number of businesses operating in the service sector
- 12 % of businesses are looking to relocate, primarily for expansion purposes – an increase of 4% on 2005.
- Businesses buying or selling online only increase by 1% from 2005.

### **Measuring the impact**

To achieve the vision, meet the challenges and deliver the themes, intervention in the form of projects and activities needs to take place. These are listed in a bi-annual action plan, which will be monitored and updated every second year to react to opportunities and changes. These actions will be changeable and flexible but based on the core purpose of achieving the ambitions listed within this strategy. There are a number of organisations responsible for delivery of this strategy, with a strong partnership approach between agencies and businesses. This reflects the broad nature of the task in many factors effecting economic performance, well being and sustainability. There are already a number of large schemes and projects well underway in their planning and delivery which will go along way to achieve the themes highlighted in the strategy. These are mentioned in the action plan, however the core projects are: -

- Grantham Growth inc. Grantham Canal Basin
- Bourne Core Area
- Targeted Regeneration Plan
- Stamford Welland Quarter
- Deepings Northfields

### **Performance Indicators**

To ensure activity an intervention is making a difference and public money is being invested in the right way, a set of performance indicators has been developed as listed below with baseline data from the most recent information. Targets for the indicators will be included within the Action Plan and reported each year. However indicators are not the only measure of better economic performance and quality of life, with case studies and personal stories giving a picture of improvement for businesses, individuals, communities and the District of South Kesteven. The following performance targets are set for 2014: -

- Employment Rate – Increase of 1%
- Percentage change in number of VAT registered businesses – Increase of 3%
- Employment in technology and knowledge intensive sectors – Increase of 10%
- Number of business satisfied with area as business location – 80% from 75%
- Number of business assisted for start up = 50 pa
- Number of businesses assisted with development = 100pa

### **Outcomes**

This economic development strategy will endeavour to allow South Kesteven District Council to work with partners to deliver intervention and initiatives that will deliver core outputs leading to the delivery of improved outcomes for the South Kesteven and Lincolnshire areas.

- Increased average mean income on a weekly basis by 5%
- Increase in skills at level 3 NVQ or above by 2%
- Increase in business survival and growth by 2%
- Increased visitor spend by 5%
- Increased business confidence by 5%
- GVA per head of local population (Lincolnshire) – Increase above national average of 2%

Vox Pop - 'Total Networking ([totalnetworking.co.uk](http://totalnetworking.co.uk)) is an independent business networking group based in Grantham. The forum we provide helps to build working relationships between local businesses. The financial support provided by SKDC assists Total Networking in running the monthly meetings and providing business skills workshops; Ultimately helping local businesses to improve their business skills and bringing greater economic success to the region'

## **Definitions**

### *What is Inflation?*

Inflation is a sustained rise in prices across an economic area, literally the cost of living. In Britain it is calculated by monthly measuring the percentage rise in price of a weighted sample or basket of goods and services that a typical household buys compared to the year before. What cause inflation? In classical terms it is caused by demand exceeding supply, in other words, too much money is chasing to few goods and services, so they begin to command higher prices. What can be done about inflation? No one can get rid of inflation permanently. It will always rise and fall with the economic cycle, but government policies to manage this will also affect inflation. Increasing interest rates, taxes and cutting back on public spending to take the heat out of a boom will also damp down inflation to an extent. However in the long term, sound economic policies may reduce a country's average rate of inflation. Creating the conditions for investment, long term growth and currency stability, so that the economy cannot overheat easily and so confidence in the currency remains high, are the best way to achieve the goal of low average inflation.

### *What is a recession?*

A recession is where an economy that had previously been growing slows down. The level of production declines, unemployment rises and consumer spending dries up. In the worst case scenarios, as happened in the 1930s and the 1980s so few people are spending money that businesses sack staff to cut costs. The current policy by the Bank of England and Government, is that the country is in 'recession' when three continuous months see no growth. As of August 2008 growth is still occurring at 0.2%.

### *What is GDP?*

Gross Domestic Product (GDP) is a measure of the total economic activity occurring in the UK. It can be measured in three ways: Production, which measures the Gross Domestic Product as the sum of all value added by all activities which produce goods and services (See Gross Value Added). Income, which measures the Gross Domestic Product as the total of incomes earned from the production of goods and services. Expenditure, which measures the Gross Domestic Product as the total of all expenditures made either in consuming finished goods and services or adding to wealth, less the cost of imports. A common equation for GDP is (GDP=Consumption + Investment + Exports - Imports).

### **What is GVA?**

Gross Value Added (GVA) is the difference between output and immediate consumption for any given sector / industry. That is the difference between the value of goods and services produced and the cost of raw materials and other inputs, which are used up in production.

### **What is RPI?**

Retail Price Index is an important domestic indicator of inflation in the UK. It measures the average change from month to month in the prices of goods and services purchased in the UK. In addition there are two commonly used RPI aggregates: RPIx all items excluding mortgage interest payments, and RPIy all items excluding mortgage interest payments and indirect taxes.

### **Acronyms**

SKDC –	South Kesteven District Council
LCC –	Lincolnshire County Council
GOEM –	Government Office East Midlands
DCLG –	Department for Communities & Local Government
GGP –	Grantham Growth Point
BCA –	Bourne Core Area
LDF –	Local Development Framework
SPG –	Supplementary Planning Guidance
RDA –	Regional Development Agency
EMDA –	East Midlands Development Agency
SSP –	Sub Regional Strategic Partnership
LSP –	Local Strategic Partnership
TCMP –	Town Centre Management Partnership
DMP –	Destination Management Partnership
LE –	Lincolnshire Enterprise
WSSP –	Welland Sub Regional Strategic Partnership
LRO –	Lincolnshire Research Observatory
SSC –	Sector Skills Councils
AMT –	Action for Market Towns
CEDOS –	Chief Economic Development Officers Society
IED –	Institute of Economic Development
EMT –	East Midlands Tourism
LAA –	Local Area Agreement
RES –	Regional Economic Strategy
GDP –	Gross Domestic Product
GVA –	Gross Value Added
BID –	Business Improvement District
SIC –	Standard Industrial Classification

RPI -	Retail Price Index
SFIE -	Selective Finance for Investment & Enterprise
ESF -	European Social Fund
ERDF -	European Regional Development Fund
RTPI -	Royal Town Planning Institute
BURA -	British Urban Regeneration Association
RICS -	Royal Institute of Chartered Surveyors
LABGI -	Local Authority Business Growth Incentive

**The Bi-annual Action Plan & PIDS**

## **PROPOSED Economic Development Action Plan**

<b>Brief Description</b>	<b>Strategic Alignment</b>	<b>Delivery – Initiative / Programme / Project</b>	<b>Timescale</b>	<b>Resources</b>	<b>SKDC Officers</b>	<b>Partners</b>
1. Bourne Core Area	RES1, RES3, RES4, RES5, CP1, CP4, LAA4 Objective 4, ED Objective 2, ED Objective 5	The delivery of a mixed use development in the heart of Bourne. This major capital project as a Project Implementation Document with detailed milestones and performance targets. This project is a corporate project for South Kesteven District Council as referenced in the 2007/8 key priorities for the District.	Full constructed completion by 2013	SKDC £2m Capital	Corporate Project	Preferred Developer, EMDA, WSSP
2. Grantham Growth Point	RES1, RES2, RES3, RES4, RES5, CP1, CP4, LAA4 Objective 4, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 4, ED Objective 5, TP1, TP2, TP3,	<p>The delivery of a wide variety of schemes including the:-</p> <ul style="list-style-type: none"> <li>• Southern Quadrant; an urban extension to the south of Grantham offering mixed use residential and employment development with integrated community and educational facilities. This is likely to provide up to 4,000 new homes alongside a new employment area, the southern link road, new local schools, with open space and community facilities.</li> <li>• North West Quadrant; and extension site to the north of the town (poplar farm) offering the potential to provide approximately 1,500 dwellings plus some additional employment, education and community facilities. The development will be dependant on the construction of the Pennine Way Link and the Southern Link Road.</li> <li>• The Town Centre (Grantham Masterplan); The town centre presents a fragmented offer, punches below its weight, and is in need of improvement. It has been subject of a detailed masterplan which sets out the most appropriate uses. Regeneration is planned to provide mixed use development including retail, leisure, office, public realm, transport, education and destination. Significant improvements to Grantham Train Station are proposed.</li> <li>• Canal Basin; A new high quality residential and business district will be created by the redevelopment of the Canal Basin, supported by a range of retail, leisure and visitor facilities. It will play a key role in creating a new office quarter, diversifying the towns residential offer and establishing a high quality visitor destination.</li> <li>• All of the above projects have Project Implementation Documents with detailed milestones and performance targets.</li> </ul>	Please see PID(s) and Growth Point Business Plan	SKDC £1m Capital, £6m DCLG, £8M LCC	Corporate Project	Landowners, LCC, DCLG, British Waterways, EMDA
3. Grantham & Market Deeping Incubation	RES1, RES2, RES3, RES5, CP1, CP4,	To develop a managed office space or incubation centre based at Grantham & Market Deeping to encourage growth in knowledge intensive occupations. This project is phased with a completed	3 years - 2011	SKDC £500,000	Economic Development Team	LCC, EMDA, SKDC, TCMP

Centre	LAA4 Objective 4, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 4, ED Objective 5	study indicating need and demand agreed by the end of 2008, with construction starting in late 2009 to early 2010				
4. Market Service Review Implementation	RES3, CP1, CP2, CP3 CP4, LAA4 Objective 4, ED Objective 2, ED Objective 4	Implementation of the 15 recommendations provided by the Market Service Review undertaken in 2008. This includes provision of pop up stalls, integration of the market within the Grantham Growth Point Greyfairs Project, and Bourne Core Area, providing training and support to market traders etc	3 years - 2011	£310K	Service Manager & Market Supervisors	SKDC, LCC, MTF, Town Councils, TCMP, Traders, NAMBA
5. Targeting Regeneration Plan	RES1, RES2, RES3, RES4, RES5, CP1, CP2, CP3 CP4, LAA4 Objective 1, LAA4 Objective 2, LAA4 Objective 4, LAA4 Objective 5, LAA4 Objective 6, ED Objective 1, ED Objective 2, ED Objective 4, TP1, TP2, TP3	The Economic Development team will assist in co-ordinating and targeting regeneration work and initiatives through Local Area Agreements and Multi Area Agreements. This will include initiatives and projects aimed at the most deprived wards identified through the Index of Multiple Deprivation (IMD) as well as opportunity areas for Growth of economic development and social stability, such as Grantham Growth, Business relocation, Inward Investment and natural business creation. Initiatives Include: - <ul style="list-style-type: none"> <li>Developing with partners an agreed Local Area Agreement on Economic Development, Enterprise and Regeneration (Plan)</li> <li>Targeting where possible employment initiatives and support services at those areas in greatest need, either through demand or deprivation</li> </ul>	To 2014	£25,000	Economic Development Team	SKDC, Job Centre, Business Link, LCC, SSC, Town Councils, EMDA, TCMP, Residents Associations
6. Stamford Welland Quarter	RES1, RES2, RES3, RES5, CP1, CP4, LAA4 Objective 4, ED Objective 1, ED Objective 2	This is potentially a mixed use development within Stamford that is based to the east of the town. The project will aim:- To develop a comprehensive plan analysing the potential uses for this site and getting public support and involvement for its future use. Progress development if and when the plan is adopted by South Kesteven District Council, the Town Council and the Town Centre Management Partnership	2011	£50,000 and Capital grant (unknown)	Partnership & Project Officers	Town Council, TCMP, Land owners, potential developers, LCC
7. Commercial development	RES1, RES3, RES4, RES5, CP1, CP2, CP4, LAA4 Objective 4, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 4, ED Objective 5, TP1, TP2	To support and assist the creation of further commercial development within the South Kesteven District with Commercial developers, landowners and potential inward investors. Particularly within the Office sector and knowledge economy industries. A need is also identified to create a balanced local economy by assisting in the provision of light industrial units, retail units and large industrial and distribution units. South Kesteven District Council Economic Development team will also aim to support potential commercial development through accessing external support mechanisms such as SFIE and other grants and training programmes.	Ongoing	Officer Time	Economic Development Team	LCC, Commercial agents, land owners and developers
8. Environmental Improvements & Public Realm	RES1, RES3, RES5, CP1, CP2, CP4, LAA4 Objective 4	The Economic Development Team will work with various internal and external partners to assist in delivering environmental and public realm improvements. This may occur through the creation of Business Improvement Districts, Business Clubs, Town Centre	Ongoing to 2014	Various Capital dependant on scheme	Economic Development Team	Town Centre Management Partnerships, Business Forums,

		Management Partnerships or Local Town and Parish Councils, as identified within their actions plans or programmes for implementation.				Town Councils
9. Partnership Support & Development and Planning	CP1, CP2, CP3 CP4, LAA4 Objective 6, ED Objective 4, ED Objective 5	The Economic Development Team will continue to work with and assist in developing the Town Centre Management Partnerships through their action plans and projects involved. This will include basic support, bid writing, capacity building and community development, connecting services with needs and assisting partners to deliver town centre partnership projects	Ongoing to 2014	£82,500	Economic Development Team – Partnership & Project Officers	Town Centre Management Partnerships and Local Town Stakeholders
10. Business Link / Business Simplification	RES1, RES2, RES3, RES5, CP1, CP2, CP3 CP4, LAA4 Objective 3, LAA4 Objective 4, LAA4 Objective 5, LAA4 Objective 6, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 4, ED Objective 5	South Kesteven District Council Economic Development Team will work with Business Link East Midlands and the East Midlands Development Agency to:- <ul style="list-style-type: none"> <li>• Promote initiatives and schemes to local businesses</li> <li>• Promote Train to Gain</li> <li>• Implement the Business Support Simplification Programme</li> <li>• Host the Business Link local operative at SKDC</li> <li>• Promote the Business Link brand with local business support products</li> </ul>	Ongoing to 2014	£1,000	Economic Development Team – Partnership & Project Officers	LCC, Business Link, EMDA and SSPs
11. Inward Investment	RES1, RES3, RES5, CP1, CP2, CP3, LAA4 Objective 4, ED Objective 1, ED Objective 3, ED Objective 4, ED Objective 5, TP1, TP2	South Kesteven District Council Economic Development Team will work with Lincolnshire Enterprise, Lincolnshire County Council and EMDA to deliver the recommendations within the Investment Strategy and Plan 2008, this includes: - <ul style="list-style-type: none"> <li>• Investment Promotion – Investor Servicing</li> <li>• Site Database</li> <li>• Image Building</li> <li>• Investment Generation</li> <li>• Research</li> <li>• Aftercare</li> </ul> The team will proactively promote to attract business to business services and higher knowledge based companies in efforts to increase local GVA and business per head of population. This will also increase average earnings per week.	Ongoing to 2014	Unknown	Economic Development Team	LCC, EMDA, Lincolnshire Enterprise
12. Develop comprehensive Business Support website	RES3, CP1, CP2, CP3, LAA4 Objective 4, ED Objective 4, ED Objective 5	Development of a stand alone or sub-site, maintained by the Economic Development team. Site should include up to date useful contacts, support and grant information and a programme of upcoming events, conferencing venues. In addition a link to a newly updated local business directory. Up to date news cast. Our strategy and vision.	2009 & Ongoing	£15,000 pa	Eco Dev Officer, IT	Commercial Property Agents, EMDA, Business Link, LCC
13. Create and implement monthly Business Support newsletter/email	CP1, CP2, CP3, LAA4 Objective 4, ED Objective 4	Compile and distribute a newsletter/email to local businesses and organisations taking information collected by the research officer and eco dev officers regarding statistics, funding schemes, support programmes, upcoming events.	2009 & Ongoing	£5,000 pa	Eco Dev Officer, PR	Business Clubs, Chambers of Commerce
14. Provide programme of	RES3, CP1, CP2, CP3 CP4, LAA4	Develop a programme of business start up workshops in conjunction with the business simplification programme and	200 & Ongoing	£20,000	Eco Dev Officer	Business Link, Young Enterprise,

business start up workshops	Objective 4, LAA4 Objective 5, LAA4 Objective 6, ED Objective 1, ED Objective 2, ED Objective 4	including local business colleges and schools, as well as young enterprise				local schools and colleges
15. Provide programme of business development workshops	RES2, CP1, CP2, CP3 CP4, LAA4 Objective 2, LAA4 Objective 3, LAA4 Objective 4, LAA4 Objective 6, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 4	Develop a programme of business support and development workshops. Focusing on key business issues (marketing, accounting, H&S, diversification & innovation, training, Investment & Expansion, new legislation, international trade, etc)	2009 & Ongoing	£25,000 pa	Eco Dev Officer	Business Clubs, TCMP, Business Link
16. Market research: contact large companies in SKDC	CP1, CP3, ED Objective 2, ED Objective 3, ED Objective 5	Approach key employers and expanding businesses in SKDC and ascertain their individual aspirations and what SKDC's role is in helping them achieve these.	Ongoing	£3,000 pa	Eco Dev Officer, Research Officer, Bus Support team	Business Clubs, Chambers of Commerce
17. Develop better and closer working relationships with local property agents.	RES5, CP1, CP2, CP3, ED Objective 1, ED Objective 2, ED Objective 3, ED Objective 5	Approach local commercial property agents and ascertain there individual aspirations and what SKDC's role is in helping them achieve these. Develop and maintain closer working relationships in order to speed information sharing and partnership working.	Ongoing	£3,000 pa	Eco Dev Officer	Commercial Property Agents
18. Grants: Up to date information	CP1, CP2, CP3, LAA4 Objective 4, ED Objective 1, ED Objective 2, ED Objective 5	Create and make available an up to date monthly report identifying current business support and grant funding schemes (this could be linked with the creation/distribution of the above newsletter). Using current grant searching tools, develop a user friendly report to provide information for the above.	2009 & Ongoing	£5,000 pa	Eco Dev Officer, Research Officer, Bus Support team	Business Support Providers
19. Tractivity: improved reporting and information dissemination	RES5, CP1, CP2, CP3, LAA4 Objective 4, ED Objective 1, ED Objective 3, ED Objective 5	Develop a new reporting system in order to make information regarding available commercial units more widely available and accessible. (this could also be linked to the development of a newsletter)	2009 & Ongoing	£2,000 pa	Eco Dev Officer, Research Officer, Bus Support team	Lincolnshire Development
20. SKDC Business Support Presence at meeting/events	CP1, CP2, CP3, LAA4 Objective 1, LAA4 Objective 4, LAA4 Objective 6, ED Objective 2, ED Objective 5	A greater Eco Dev Officer presence at Business Clubs, Chamber of Commerce meetings, Young Enterprise, LOGIC meetings, etc. (Use of tabletop stand and exhibition boards, relevant leaflets, funding opportunities and newsletter, email subscription, prize draw, etc).	Ongoing	£2,000 pa	Eco Dev Officer	Business Clubs, Chambers of Commerce
21. Programme of events	CP1, CP2, CP3, LAA4 Objective 1, LAA4 Objective 4, ED Objective 2, ED Objective 4	Networking events, trade shows, recruitment drives, funding shows, consultations (a Grantham show)	Ongoing	£4,000 pa	Principle Eco Dev Officer, Eco Dev Officer	Business Support Providers
22. Business	CP1, CP3, LAA4	Create and maintain comprehensive list of business support	Ongoing	Officer Time	Eco Dev	Business Support

Support Contacts list.	Objective 6, ED Objective 2, ED Objective 5	contacts, complete with contact details and web addresses. (make available in email/hard copy/website)			Officer	Providers
23. Develop business mentoring scheme with business clubs.	CP1, CP2, CP3, LAA4 Objective 4, ED Objective 2, ED Objective 4	Work in partnership with Business Clubs and Chambers of Commerce in order to develop a business mentoring scheme for new business within SKDC.	Ongoing	Officer Time	Principle Eco Dev Officer, Eco Dev Officer	Business Clubs, Chambers of Commerce
24. Coordinate statistical data collection and improve its communication with partners and local businesses.	CP2, ED Objective 5	Develop new reporting techniques which make better use of statistical informal available, circulating report findings to businesses. (Post Code Surveys, Footfall data, shopper surveys, new government legislation, etc.)	Ongoing	£5,000	Eco Dev Officer, Research Officer, Bus Support team	NOMIS, Lincs Observatory, LCC
25. Develop standard display package	CP1, CP3, LAA4 Objective 4, ED Objective 5	Newsletter, Grant information update, tractivity report update, email subscription, traffic buster subscription, contact details.	2009	£2,000 pa	Eco Dev Officer	Business Link, LCC, Enterprise Agencies
26. Comprehensive business directory	CP1, CP2, CP3, LAA4 Objective 4, ED Objective 1, ED Objective 2, ED Objective 5	Development and maintenance of a new SKDC business directory, to be made available via the website.	2009	£25,000	Eco Dev Officer Research Officer, Bus Support team	LCC, Business Clubs, Business Link
27. Enquiries database	RES5, CP1, CP2, CP3, LAA4 Objective 4, ED Objective 2, ED Objective 5	A shared database of enquiries between officers will negate the need for individual KPI reporting, whilst developing an up to date contacts list of businesses seeking support. Utilising the Business Support team, enquiries could be taken and added to the database ready for an officer to view. After completing the enquiry the Officer can update the record detailing the actions taken and the service given. The shared database will also keep all officers informed of the enquiries the rest of the team are dealing with and should prevent duplication.	Ongoing	£2,000 pa	Principle Eco Dev Officer, Eco Dev Officer Research Officer, Bus Support team	Commercial Agents, LCC, Business Link
28. Traffic Buster	CP1, CP2, CP3 CP4, ED Objective 1, ED Objective 5	Develop free early traffic warning service, email/sms based report service available to subscribing businesses. Also make a web based version viewable on business support website.	Ongoing	Officer Time	Eco Dev Officer	SKDC CCTV
29. Proactive Inward Investment initiative	RES5, CP1, CP2, CP3, LAA4 Objective 4, ED Objective 1, ED Objective 3, ED Objective 4, ED Objective 5	Ensure website is up to date and contains relevant information. Identify opportunities within the district by working closely economic regeneration project officers, identify and approach relevant businesses early on to develop a working relationship.	Ongoing	Officer Time	Eco Dev Officer Research Officer	LCC, Business Link